



BOARD OF TRUSTEES

Regular Meeting Agenda

November 11, 2024 | 6:00 p.m.
 Biotechnology Center of Excellence
 Room C106
 1247 Jimmie Kerr Road | Graham, NC

- I. Call to Order**
- II. Call for Conflicts of Interest**
- III. Employee Introductions**

A. Catherine Moore <i>Horticulture Technology Instructor (9 month)</i>	<i>Dr. Lisa Johnson</i>
B. Daniel Jones <i>Automotive Systems Technology Instructor</i>	<i>Dr. Lisa Johnson</i>
C. Brandon Williamson <i>Youth Programming Coordinator</i>	<i>Mr. Justin Snyder</i>
D. John Lewis <i>Fire Rescue Training Coordinator</i>	<i>Mr. Justin Snyder</i>

IV. Election of Board Officer for remaining 2024-25 term (Mr. Gomory)

- A. Nominating Committee’s recommendation for Vice Chair
- B. Call for additional nominations
- C. Election of Vice Chair for the remaining 2024-25 term *

V. Presentations

- A. Annual Public Safety Security Report (Ms. Hardin & Chief Armstrong) **pp 1-3**
- B. Annual Information Security Assurance Report (Ms. Jennifer Jones) **pp 4-7**

VI. Minutes (Chair, Emmons)

- A. Board of Trustees regular meeting, October 14, 2024 * **pp 8-16**
- B. Building and Grounds Committee meeting, October 8, 2024 **pp 17-19**
- C. Personnel Committee meeting, October 9, 2024 **pp 20-22**
- D. Budget and Finance Committee meeting, October 11, 2024 **pp 23-24**
- E. Nominating Committee meeting, October 25, 2024 **pp 25-26**

VII. Committee Reports

- A. Personnel Committee Report (Dr. Crisp)
 - 1. Employment Report for October 2024 **p 27**
- B. Building and Grounds Committee Report (Mr. Gomory)

* Requires Board of Trustees Action

1. Public Safety Training Center update (Mr. Hartman)
 2. Capital project summary report **pp 28-29**
 3. Capital project budget update for October 2024 **p 30**
 4. Capital project amendments/contracts signed by the President **pp 31-32**
- C. Budget and Finance Committee Report (Mr. Glidewell)
1. Financial Report for October 2024 **pp 33-39**
- D. Curriculum Committee (Senator Foriest)
1. Recommendation for Approval:
 - a. Proposed revisions, additions, and deletions to programs of study * **pp 40-49**
 1. Revised Graphic Design AAS (A30100)
 2. Revised Agribusiness Technology AAS (A15100)
 3. New Sustainable Ag Livestock Certificate (C15410L) and Career and College Pathway (CCP) (C15410PL)
 4. New Sustainable Vegetable Production Certificate (C15410V) and CCP Pathway (C15410PV)
 5. New Computer Integrated Machining Manufacturing Concentration (50210M)
 6. Revised Mechanical Engineering AAS (A40320)
 7. Revised Electrical Systems Technology AAS (A35130)
 8. Revised Automotive Systems Technology AAS (A60160)
 9. Revised Automotive Systems Technology Basic Certificate (C60160K) and CCP Pathway (C60160P)
 10. Revised Welding Technology AAS (A50420)
 11. Revised Basic Welding Certificate (C50420B)
 12. New Welding Technology certificates
 - i. New Intermediate Welding Certificate (C50420A)
 - ii. New Welding SMAW Pipe Certificate (C50420S)
 - iii. New Welding Fabrication and Manufacturing Certificate (C50420F)
 - iv. New Welding STICK Certificate (C50420C)
 - v. New Welding Inert Gas TIG Certificate (C50420T)
 - vi. New Welding Inert Gas MIG Certificate (C50420M)
 13. Make inactive Welding Inert Gas Certificate (C50420I)
 14. Make inactive Business Marketing Concentration (A25210M) and Marketing Certificate (C25120MA)
 15. Revise Business Administration (A25210B)
 16. Make inactive IT Software and Web Development (A25590W), all diplomas, certificates and CCP pathways (D25590W, C25590D, C25590PD)
 17. Make inactive IT Business Support Certificate and CCP Pathway (C25590B, C25590PB)
 18. Make inactive IT Windows Certificate (C25590W)

19. Revise Early Childhood Transfer Licensure (A55220L) and Early Childhood Transfer Non-Licensure (A55220NL)
20. Make inactive Office Administration (A25370, A25370A)
21. Revise Associate in Science (A10400)
22. Remove work-based learning (WBL) courses from Accounting, Business Administration, Information Technology, Horticulture Technology, and Automotive Systems Technology programs of study
23. Revise Medical Assisting (A45400)
24. Make inactive the Medical Assisting Diploma (D45400)
25. Revise Dental Assisting (D45240)
26. Revise Biotechnology CCP Pathway
27. Revise Emergency Medical Science AAS (A45340)
28. Revise Nursing AAS (A45110)

VIII. Other Reports

- A. SGA Report (Ms. Hooten)
- B. Chair's Report (Chair, Emmons)
 1. Delegate authority to the Executive Committee to act on time-sensitive capital-project-related matters that align with the respective Board-approved project budget *
 2. Report of SEI Filing & Ethics Education **p 50**
 3. Board of Trustees regular meeting schedule changes
 1. February regular meeting rescheduled to February 13, 2025, at 6:00 p.m.
 2. April regular meeting rescheduled to April 4, 2025, at 11:30 a.m. to align with the Board of Trustees Annual Planning Session
- C. Staff Association Report (Ms. Brehler)
- D. President's Report (Dr. Ingle)
 1. Grants update **pp 51-56**
 2. Update on ACC Forward Strategic Plan 2022-2027
- E. Handouts
- F. Announcements (Chair Emmons)
 1. Revised Board of Trustee Regular meeting schedule **p 57**
 2. Basic Law Enforcement Training Graduation, November 19, 2024, Lamb's Chapel (Haw River), 6:00 p.m.
 3. Public Official Breakfast, December 4, 2024, 7:30 a.m., Carrington-Scott Campus
 4. SACSCOC Annual Meeting, December 7-10, 2024
 5. ACCT National Legislative Summit, February 9-12, 2025, Washington DC
 6. NCACCT Law-Legislative Seminar, March 19-21, 2025, Raleigh
 7. Board of Trustees Annual Planning Session April 4, 2025, Alamance Country Club, Burlington, 8:15 a.m.

IX. Adjournment

* Requires Board of Trustees Action

Annual Security Report

Public Safety: James Armstrong and Sarah Hardin

2024 ANNUAL SECURITY REPORT

Purpose of the Annual Security Report:

- ▶ ASR is part of the Federal Clery Act requirement, which mandates transparency in campus safety and crime statistics to protect students, faculty and staff.

2024 Security Report Contains Information From:

- ▶ Collects Data: January 1, 2023 - December 31, 2023
- ▶ Public Notification: October 1, 2024
- ▶ Carrington-Scott Campus (Main Campus), Dillingham Campus, B.L.E.T. Center, and Medical Lab Technician Training Site



DAILY CRIME LOG OVERVIEW

Purpose:

- ▶ The Daily Crime Log is a vital component of campus transparency and safety, providing a comprehensive, daily record of all reported incidents on or near campus. The log is updated regularly and accessible to the public, reflecting our commitment to accountability and proactive safety measures.

What information is Provided:

- ▶ Nature of Crime
- ▶ Case Number
- ▶ Date Reported
- ▶ Date/ Time Occurred
- ▶ General Location
- ▶ Disposition



AWARENESS & PREVENTION

Purpose of Campaigns:

- ▶ Awareness and prevention campaigns are essential elements of our commitment to campus safety and compliance with the Clery Act. These campaigns aim to educate and empower our community, focusing on topics such as personal safety, substance abuse prevention, and bystander intervention.

Awareness & Prevention Campaigns:

- ▶ **Lock It or Lose It:** Proactive approach to theft of items from vehicle when left unattended
- ▶ **Trunk-or-Treat:** Handed out flyers detailing general safety tips
- ▶ **Fall Festival:** Public Safety participated in fall festivals on both Main and Dillingham campuses, handing out resources and answering questions



DRILLS, EXERCISE, TRAINING

Safety Preparedness and Collaboration

- ▶ Public Safety regularly conducts drills, exercises, and training sessions that engage students, faculty, staff, and key outside agencies. By working closely with local law enforcement, fire departments, and emergency medical services, we ensure that our procedures are well-coordinated and effective. These partnerships allow us to refine our response strategies, enhance communication, and ensure that everyone on campus is equipped with the skills needed to respond swiftly and confidently in any situation.

Community Collaboration

- ▶ Micro training with local agencies & various ACC departments
- ▶ Public Information Officer meetings and table top exercises
- ▶ Response Team training on various topics and incidents



Thank you!

Annual Security Report

Information Services: Jennifer Jones

INFORMATION SECURITY ASSURANCE PROGRAM

Purpose of the Information Security Assurance Program:

- ▶ Commitment: Safeguarding personal and sensitive data in compliance with regulations.
- ▶ GLBA Alignment: Meets Gramm-Leach-Bliley Act (GLBA) Safeguards Rule to protect financial and non-public personal information (NPI).
- ▶ Program Goals:
 - ▶ Ensure security, confidentiality, and integrity of customer financial records.
 - ▶ Integrate with college-wide security policies and procedures.
 - ▶ Enhance institutional security in line with GLBA requirements.



PROGRAM OVERVIEW

Objectives:

- ▶ Adhere to regulatory requirements.
- ▶ Limit access to personal information strictly to employees whose roles require it.
- ▶ Implement protective measures to block unauthorized access to personal information.
- ▶ Provide comprehensive training to employees on information security practices.
- ▶ Identify, prevent, and address security threats, breaches, and other information risks.



SECURITY STRATEGIES

End Point Protection:

- ▶ CrowdStrike: Real-time threat detection and response and security controls to ensure sensitive information is secure
- ▶ New computers with enhanced security features

Data Integrity Protection:

- ▶ Google Workspace: Detailed access controls, role-based permissions, and comprehensive audit logs to monitor data access and handling
- ▶ Barracuda Email Protection: Safeguards against email threats, such as phishing and malware, and provides data protection, backup, and compliance support
- ▶ Multi-factor authentication for applications and resources



AWARENESS INITIATIVES

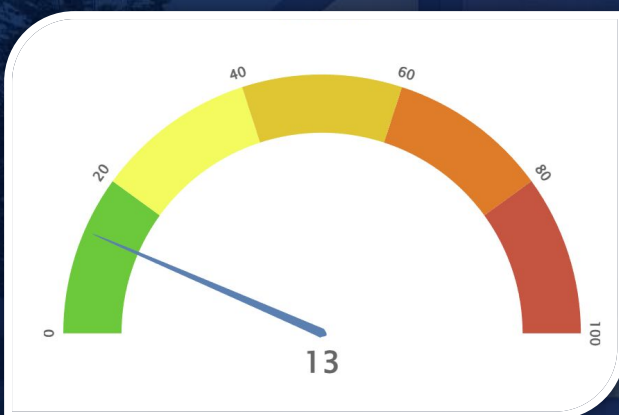
KnowBe4 Platform

- ▶ Leading platform for security awareness training and simulated phishing
- ▶ Offers tools and resources to train employees in identifying and reducing cybersecurity risks
- ▶ Comprehensive training through interactive modules and videos
- ▶ Topics include phishing, social engineering, and password management.
- ▶ Real-time reporting and analytics



TRAINING ANALYTICS

Risk Score



Risk Score Trend 2023





Thank you!



BOARD OF TRUSTEES

Regular Meeting Minutes

October 14, 2024 | 6:00 p.m.
Dillingham Center | Room 120
1304 Plaza Drive | Burlington, NC

A regular meeting of the Alamance Community College (ACC) Board of Trustees (Board) was held on October 14, 2024, at ACC's Dillingham Center, Room 120, located at 1204 Plaza Drive in Burlington. The meeting was held at this location to coincide with a ribbon-cutting ceremony earlier in the evening, celebrating student service improvements and other upgrades to the facility

Call to Order

Ms. Julie Scott Emmons, Chair, called the meeting to order at 6:10 p.m. She welcomed everyone to the meeting.

Attendance

The following trustees were present:

- Ms. Julie Scott Emmons, Chair
- Mr. James Butler
- Mr. Steven Carter
- Dr. Roslyn Crisp
- Senator Anthony Foriest
- Ms. Sylvia Muñoz
- Dr. Charles Scott
- Mr. Ken Walker
- BG(R) Blake Williams
- Dr. Ken Ingle, President & Secretary to the Board of Trustees

Absent:

- Mr. Powell (Pete) Glidewell, III
- Mr. William Gomory
- Mr. Mark Gordon, Vice Chair
- Azalea Hooten, Student Trustee

Guests:

- Ms. Kristy Bailey, Reporter, Alamance News
- Mr. Richard Fisher, Trustee Emeritus

Also present for the meeting were:

- Ms. Ana Fleeman, Executive Assistant, and Board Liaison

* Requires Board of Trustees Action

- Dr. Connie Wolfe, Executive Vice President
- Dr. Carol Disque, Vice President of Student Success
- Dr. Lisa Johnson, Vice President of Student Learning/CAO
- Ms. Carolyn Rhode, Vice President of Institutional Advancement
- Ms. Elizabeth Thomas, Vice President of Business and Finance/CFO
- Mr. Justin Snyder, Vice President of Workforce & Economic Development
- Mr. Thomas Hartman, Associate Vice President of Admin Services and Facilities
- Ms. Valerie Fearington, Director of Human Resources
- Ms. Sarah Hardin, Director of Public Information and Marketing
- Mr. Frank Longest, Board Attorney
- Ms. Bettina Akukwe, Associate Vice President of Corporate Education
- Ms. Ann Snell, Lead Instructor, Business Administration & Early College Advisor

Quorum

The Board determined that a quorum was present.

Call for Conflicts of Interest

Chair Emmons called for conflicts by reading the following statement:

In accordance with North Carolina General Statute 138A, the State Government Ethics Act, it is the duty of every Alamance Community College Board of Trustees member to avoid both conflicts of interest and appearances of conflict. If any Board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts of interest or appearances of conflict were noted.

Employee Introductions

The following employees were introduced:

Kelly Martin, Senior Administrative Assistant (Dean's Suite)

Jessica Abell, English Instructor (9 Month)

Donald Anders, Industrial Systems Technology (9 month)

Tanner Lucas, History Instructor (FT Temporary)

Kimberly Johnson, Financial Aid Assistant

Bennett Yancey, HSE Instructor

Employees who were not introduced:

Catherine Moore, Horticulture Technology Instructor (9 month)

Ryland Brown, HVAC (9 month)

Service Recognition

Chair Emmons presented a plaque for Mark Gordon for his service as a Board member from 2022 to 2024. In his absence, it was announced that the plaque would be shared with him at a later date.

Presentation

Mr. Snyder gave a presentation on Workforce and Economic Development and reported significant updates across Alamance Community College programs. College and Career Readiness saw a new partnership with Alamance County Detention Center for high school equivalency and ESL growth with on-site childcare at the Dream Center. The Access to Achievement initiative supports students with Intellectual and developmental disability (IDD), and the college ranked #1 in student growth statewide. Corporate Education is managing seven active projects, with 70 apprentices and a 50% increase in fall classes. Occupational Extension doubled enrollment in key health programs and ACC became the 7th community college to offer the AKC Professional Groomers Credential. Public Safety Training graduated 80 BLET students, expanded Fire Rescue Training, and had 100% pass rates in EMS courses. Small Business Center helped launch seven new businesses, and Youth Programming saw a 146% rise in summer campers. Enrollment grew by 22%, reaching 1,056 FTEs, the second-highest since 2009.

Minutes

Ms. Emmons called for a motion to approve the Board of Trustees' Regular meeting minutes on September 9th. Mr. Carter moved and Mr. Walker seconded to approve the minutes as submitted. The minutes were unanimously approved.

The following committee meeting minutes were also included for informational purposes:

- Building and Grounds Committee meeting, September 4, 2024
- Curriculum Committee meeting, September 4, 2024
- Personnel Committee meeting, September 4, 2024
- Honorarium Committee meeting, September 4, 2024
- Budget and Finance Committee meeting, September 6, 2024
- Building and Grounds Committee meeting, September 25, 2024

Committee Reports

Chair Emmons called for committee reports.

Report of Personnel Committee

Dr. Crisp presented information from the Committee, which met on September 4, 2024. She presented Three action items to the Board.

Policy 5.3.5 - Sexual Misconduct and Title IX (proposed revision)*

Dr. Wolfe presented revisions to Policy 5.3.5 – Sexual Misconduct and Title IX. Due to ACC's inclusion in a federal lawsuit injunction challenging the 2024 Final Rule, the College must continue to follow the 2020 Final Rule. Although a 2024 policy has been prepared, it will not be submitted for Board approval at this time. The policy was updated to ensure compliance with the 2020 Final Rule and Clery Act regulations. Key revisions include updated definitions, bystander intervention guidance, expanded supportive measures, procedures for deceased victims, and required training and awareness campaigns. The updates were vetted by ACC's Clery Compliance Committee. Dr. Crisp moved on behalf of the Personnel Committee to approve the revisions to Policy 5.3.5 - Sexual Misconduct and Title IX as presented, The motion was carried by unanimous vote.

President's Draft Goals 2024-25*

Dr. Crisp presented the addendum to Dr. Ingle's FY 2024-25 goals, as previously discussed. The committee had reviewed and approved the president's goals, with the expectation that an addendum would be provided. This addendum incorporates qualities identified during the presidential search process and offers more defined metrics for measurability. Dr. Crisp moved on behalf of the Personnel Committee that the President's Draft Goals for 2024-25 be approved as presented. The motion was carried by unanimous vote.

Presidents Evaluation Form 2024-25*

Dr. Crisp presented the President's Evaluation Form for 2024-25, which outlines statements assessing the president's actions, characteristics, and qualities. The evaluation is divided into five areas: General, Budgetary and Financial Matters, Internal/External Relationships, Mission, and Strategic Long-Range Planning. Evaluators rate the president's effectiveness in each area on a scale from 1 to 5: Superior (5), Above Average (4), Average (3), Below Average (2), Poor (1), or No Opinion (N/O). Following general discussion, Dr. Crisp moved on behalf of the Personnel Committee that the Presidents Evaluation Form 2024-25 be approved as presented. The motion was carried by unanimous vote.

Employment report for September 2024

Dr. Crisp shared that the Workforce Analysis for full-time employees, detailing occupational categories, age, gender, and ethnicity. The report showed 246 employees, with 178 over age 40 and 68 under age 40. Of these, 93 were male and 153 were female. Ethnic representation included 35 African-American, 2 Asian, 12 Hispanic, and 182 White employees.

Report of Building and Grounds Committee

In the Absence of Mr. Gomory, Mr. Carter shared that the committee met on

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September 25, 2024, and October 8, 2024.

Designer recommendation for Veterinary Medical Technology (Barn)*

Dr. Ingle reported that on August 20, five design proposals were received for the Veterinary Medical Technology Instructional Barn Project. A selection committee, including key administrators and department heads, reviewed and scored the proposals, recommending the top two firms for interviews. On September 25, 310 Architecture & Interiors and Hobbs Architects presented to the Buildings & Grounds Committee. Following evaluation, 310 Architecture & Interiors received the highest score of 153 out of 175 points. Based on the results, the Committee recommended 310 Architecture & Interiors as the selected design firm, pending full Board approval. Following general discussion, Mr. Carter moved on behalf of the Building and Grounds committee to recommend 310 Architecture & Interiors as the Veterinary Medical Technology (Barn) design firm. The motion was carried by unanimous vote.

Facilities master plan project update*

Dr. Ingle reported that Tom Hartman presented an overview of the Alamance Community College (ACC) Facilities Master Plan, initially developed by Clark Patterson Lee in 2016. The plan guided key capital projects, including the Advanced Applied Technology Center, EMT program expansion, Agricultural Sciences Building renovations, and the creation of the Biotechnology Center of Excellence and Public Safety Training Center. Given ACC's evolving needs, the administration seeks approval to engage Hord Coplan Macht to revise the plan, ensuring alignment with ACC's future vision, at a fee not to exceed \$36,000. Following general discussion, Mr. Carter moved on behalf of the Building and Grounds committee to recommend Hord Coplan Macht to revise the Facilities master plan, ensuring alignment with ACC's future vision, at a fee not to exceed \$36,000. The motion was carried by unanimous vote.

Policy 5.3.7 - Students-Alcohol and Drugs on Campus *

Dr. Wolfe presented revisions to Policy 5.3.7 - Students – Alcohol and Drugs on Campus. The updated policy includes a new paragraph specifying that it does not apply to mandated BLET training on sobriety testing. Mr. Carter moved on behalf of the Building and Grounds committee to recommend the revisions to Policy 5.3.7 - Students-Alcohol and Drugs on Campus as presented. The motion was carried by unanimous vote.

Policy 2.1.7 - Campus Security Reporting-Clery Act*

Dr. Wolfe presented proposed revisions to Policy 2.1.7 – Campus Security Reporting – Clery Act to ensure compliance with Clery Act requirements. The updates include adding addresses and contact information for reporting crimes, outlining the process for anonymous crime reporting, and explaining the purpose and preparation of the Annual Crime Statistics Disclosure at Alamance Community College. Mr. Carter moved on behalf of the Building and Grounds committee to recommend the

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revisions to Policy 2.1.7 - Campus Security Reporting-Clery Act as presented. The motion was carried by unanimous vote.

Capital project summary report

Dr. Ingle reported that during the committee meeting, Tom Hartman provided a summary of the status of bond and capital improvement projects as of September 2024. At the Public Safety Training Center, drywall installation is ongoing, with temporary power expected within 30 days. The Burlington site is moving through final document approval. Renovations in the Main Building are progressing, with completion anticipated by late November 2024. The Campus Exterior Wayfinding Project is in the fabrication stage, aiming for completion by year-end. 310 Architecture & Interiors was selected for the Veterinary Medical Technology Barn Project, pending Board approval. Other projects include EV charging station installation and technology infrastructure planning. The president approved a budgeted capital improvement project for a new A/C condenser and air handler for the Culinary kitchen at a cost of \$45,796.

Capital project budget update September 2024

Ms. Elizabeth Thomas shared the highlighted numbers found in the packet for the Capital project budget update for August 2024.

Report of Budget and Finance Committee

In Mr. Glidewell's absence, Mr. Walker shared that the committee met on October 11, 2024.

Fiscal Year 2025 Budget Form DCC 2-1*

Elizabeth Thomas presented the Fiscal Year 2025 Budget Resolution | Form DCC 2-1, noting that the format was well-received by Committee members for its clarity. Mr. Walker commended its ease of use. Following the discussion, Ms. Thomas announced her plans to create a monthly reporting version of the budget and expenditures. This new format will provide a clearer comparison to the traditional monthly finance report, addressing the Committee's request for an improved understanding of financial data. Mr. Walker moved on behalf of the Budget and Finance committee to recommend the Fiscal Year 2025 Budget Form DCC 2-1 as presented. The motion was carried by unanimous vote.

Policy 6.3.6 - Contracting Authority*

Dr. Ingle presented revisions to Policy 6.3.6 – Contracting Authority. The updates allow the President to appoint a designee to sign employment contracts, service agreements, instructional agreements, and cooperative agency agreements. Specific language in the Capital Improvement Project Contracts and Change Orders section has been removed, with a reference made to Policy 2.2.5 – Capital Improvement Projects for designated contracting authority. Furthermore, the revisions limit the reporting requirements to the Board for service contracts to those exceeding

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\$50,000. Mr. Walker moved on behalf of the Budget and Finance committee to recommend the revision to Policy 6.3.6 - Contracting Authority as presented. The motion was carried by unanimous vote.

Financial Report for September 2024

Ms. Thomas presented the information on the August 2024 Financial reports shared in the packet. With 25 percent of the fiscal year complete, 23 percent of the total state budget and 27 percent of the total county budget had been expended.

Other Reports

SGA Report

No report was presented.

Chair's Report

Chair Emmons presented updates regarding Board Committee Assignments, along with a report on SEI Filing and Ethics Education. She shared the proposed dates for the Board of Trustees Planning meeting with options of April 4th or April 25th. The committee agreed that Ana Fleeman would send out a follow-up email to confirm the consensus that April 4th would be the most favorable date. Additionally, Chair Emmons informed the Trustees to expect a Google form from Ana Fleeman to collect the updated Trustee information. Chair Emmons also announced that Trustee headshots are scheduled for November 11th from 5:00 PM to 5:45 PM.

Faculty Affairs Committee Report

Ms. Snell introduced herself and expressed her excitement about the high enrollment numbers at the college. She highlighted the faculty's involvement in volunteering at the recent college fair and noted their enthusiasm regarding Dr. Ingle's new leadership.

President's Report

Dr. Ingle announced the Public Officials Breakfast is scheduled for December 4th at 7:30 a.m. He also highlighted the Medallion Awards and discussed ACC's Public Information and Marketing branding guidelines, he shared ACC won the bronze medallion. Dr. Ingle mentioned the Peggy Boswell Scholarship has been established to honor Peggy Boswell who recently retired and worked as the Scott Family Collection Curator.

Dr. Johnson gave an enrollment update for curriculum. She reported the following numbers as of October 14, 2024:

CU Enrollment

2023FA Headcount: 4,174

2024FA Headcount: 4,848

% Increase: 16.2%

2023FA FTE: 1,571.88

ICR: 1546.2

2024FA FTE: 1,776.02

% Increase: 12.9%

ICR % Increase: 14.9%

Carolyn Rhode presented the Alamance Community College Foundation Report. She provided an overview of the ACC Foundation's outcomes for 2023-2024, detailing fundraising activities. Scholarship spending has doubled since pre-pandemic levels, reaching \$745,000 last year, with total aid nearing \$900,000. The average award increased by 30% to \$1,300 per semester, assisting approximately 1,000 students. Highlights included profiles of employees benefiting from professional development, support for the RAFT initiative totaling \$55,000, and information on various awards and scholarships. Upcoming campaigns include the Board of Directors Campaign, Scott Family Collection, Ambassador Campaign, and planned gift initiatives. The Foundation also focuses on major gifts, honor donations, and employee giving efforts.

Dr. Ingle asked Dr. Wolfe to share information regarding the SACSCOC Substantive Change New Program Approval (AAS) in Veterinary Medical Technology. She summarized the letter that was shared in the packet.

Dr. Ingle also shared with the Trustees that moving forward he would like to continue sending out video updates to the college faculty and staff and he would also like to begin sharing these videos with the trustees.

Announcements

Chair Emmons directed the trustees to review the following announcements.

- ACCT National Leadership Congress, October 23-26, 2024, Seattle WA
- Holiday Market, November 2nd
- Basic Law Enforcement Training Graduation, November 19, 2024, Lamb's Chapel (Haw River), 6:00 p.m.
- Public Official Breakfast, December 4, 2024, 7:30 a.m., Carrington-Scott Campus
- SACSCOC Annual Meeting, December 7-10, 2024

- ACCT National Legislative Summit, February 9-12, 2025, Washington DC
- NCACCT Law-Legislative Seminar, March 19-21, 2025, Raleigh

Handouts

Alamance Community College Branding Guidelines Booklet

Adjournment

Having no further business to discuss, Ms. Scott Emmons called for a motion to adjourn the meeting. A motion was made by Mr. Carter and seconded by Dr. Crisp. The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Kenneth Ingle, Ed.D.
President & Secretary to the Board of Trustees



Board of Trustees
Building and Grounds Committee

October 8, 2024 | 9:00 a.m.

Videoconference

Minutes

IMPORTANT: This meeting will be conducted via videoconference. The videoconference will originate from Alamance Community College, Office of the President, Wallace W. Gee Building, 1247 Jimmie Kerr Road, Graham, NC.

INSTRUCTIONS: To participate in the Zoom videoconference:

- Click on the following URL and follow the prompts:
<https://alamancecc-edu.zoom.us/j/94618500774?pwd=bk1EN1FOSzFBY3IPcmh\rZlZz09>
- If you choose not to use Zoom's computer audio, you may call in by phone **301.715.8592** or **305.224.1968** and enter the **Meeting ID:** 946 1850 0774 and **Passcode:** 063146

I. Call to Order

Mr. Gomory called the meeting to order at 9:02 am

Attendance

Trustees Present:

Mr. Bill Gomory, Chair

Mr. Pete Glidewell

Mr. Steve Carter

Dr. Kenneth Ingle, Secretary to the Board of Trustees

Also present for the meeting were:

Mr. Thomas Hartman, Associate Vice President of Facilities & Administrative Services

Dr. Constance Wolfe, Executive Vice President of Student & Employee Experience

Ms. Elizabeth Thomas, Vice President of Business & Finance

Ms. Stephanie Waters, Finance Coordinator

Ms. Ana Fleeman, Executive Assistant & Board Liaison

II. Call for Conflicts of Interest

Mr. Gomory called for conflicts of interest by reading the following statement:

In accordance with North Carolina General Statute 138A, the State Government Ethics Act, it is the duty of every Alamance Community College Board of Trustees member to avoid both conflicts of interest and appearances of conflict. If any Committee member has any known conflict of interest or appearance of conflict with respect to any matters coming before the Committee today, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts of interest or appearances of conflict were noted.

III. Action Items

A. Facilities master plan project update*

Tom Hartman presented an overview of the Alamance Community College (ACC) Facilities Master Plan, originally developed by architect Clark Patterson Lee on March 16, 2016. This plan guided the completion of key capital projects, including the Advanced Applied Technology Center, expanded EMT program space, renovations to the Agricultural Sciences Building, Early College space, and Library, as well as the development of the Biotechnology Center of Excellence and Public Safety Training Center. Given the College's evolving training and educational needs, the administration is seeking approval to collaborate with Hord Coplan Macht to revise the Facilities Master Plan, ensuring it aligns with ACC's future vision at a fee not to exceed \$36,000. Mr. Carter moved to approve the collaboration with Hord Coplan Macht to revise the Alamance Community College Facilities Master Plan not to exceed \$36,000, as presented by Tom Hartman. Mr. Glidewell seconded the motion. With no further discussion, the motion passed unanimously.

B. Policy 5.3.7 - Students-Alcohol and Drugs on Campus *

Dr. Wolfe presented proposed revisions to Policy 5.3.7 – Students – Alcohol and Drugs on Campus, including a new paragraph clarifying that the policy does not apply to mandated BLET training on sobriety testing. Mr. Gomory called for a motion to approve the revisions. Mr. Carter moved and Mr. Glidewell seconded that the committee recommend Board approval of the revised Policy 5.3.7 – Students – Alcohol and Drugs on Campus, as presented. With no further discussion, the motion was passed unanimously.

C. Policy 2.1.7 - Campus Security Reporting-Clery Act*

Dr. Wolfe presented proposed revisions to Policy 2.1.7 – Campus Security Reporting – Clery Act, which includes changes to ensure full compliance with Clery Act requirements. The revisions add addresses and contact information for reporting crimes, outline the process for anonymous crime reporting, and explain the purpose and preparation of the Annual Crime Statistics Disclosure at ACC. Mr. Gomory called for a motion to approve the revisions. Mr. Carter moved to approve the proposed revisions, and Mr. Glidewell seconded the motion. With no further discussion, the motion was passed unanimously.

IV. Informational Items

A. Capital project summary report

Tom Hartman summarized the information in the packet and recapped that on August 20th, five architectural design proposals were received. The committee reviewed and scored the proposals, recommending the top two firms 310 Architecture & Interiors and Hobbs Architects for interviews with the Building & Grounds Committee. On September 25, the firms presented to the committee, with 310 Architecture & Interiors receiving the highest score of 153 out of 175. Firms were evaluated based on project understanding, experience, and familiarity with Alamance County. The committee recommended 310 Architecture & Interiors for the project, pending approval from the full Board for contract negotiations.

B. Capital project budget update for September 2024

Elizabeth Thomas shared the highlighted numbers in the packet.

V. Other Business

The next meeting is scheduled for November 6th at 9:00 a.m.

VI. Adjournment

Having no further business to discuss the meeting adjourned at 9:42 a.m.



Board of Trustees

Personnel Committee

October 9, 2024 | 2:00 p.m.

Videoconference

Minutes

IMPORTANT: This meeting will be conducted via videoconference. The videoconference will originate from Alamance Community College, Office of the President, Wallace W. Gee Building, 1247 Jimmie Kerr Road, Graham, NC.

INSTRUCTIONS: To participate in the Zoom videoconference:

- Click on the following URL and follow the prompts:
<https://alamancecc-edu.zoom.us/j/93894606215?pwd=WdBN3Hr4s3lOKNDOybPW1jGz6mcPc6.1>
- If you choose not to use Zoom's computer audio, you may call in by phone **301.715.8592** or **305.224.1968** and enter the **Meeting ID:** 938 9460 6215 and **Passcode:** 846911

I. Call to Order

Dr. Crisp called the meeting to order at 2:00 p.m.

Attendance

Trustees Present:

Dr. Roslyn Crisp, Chair

Mr. Jim Butler

BG (R) Blake Williams

Dr. Kenneth Ingle, Secretary to the Board of Trustees

Also present for the meeting were:

Dr. Constance Wolfe, Executive Vice President

Ms. Ana Fleeman, Executive Assistant & Board Liaison

Ms. Stephanie Waters, Finance Coordinator

Ms. Valerie Fearington, Human Resources Director

II. Call for Conflicts of Interest

Dr. Crisp called for conflicts of interest by reading the following statement:

In accordance with North Carolina General Statute 138A, the State Government Ethics Act, it is the duty of every Alamance Community College Board of Trustees member to avoid both conflicts of interest and appearances of conflict. If any Committee member has any known conflict of interest or appearance of conflict with respect to any matters coming before the Committee today, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts of interest or appearances of conflict were identified.

III. Action Items

A. Policy 5.3.5 - Sexual Misconduct and Title IX 9 (proposed revision)*

Dr. Wolfe presented revisions to Policy 5.3.5 – Sexual Misconduct and Title IX, noting that ACC is currently included in a federal lawsuit injunction (not specifically named, but included in a broader group of entities potentially encompassed by the lawsuit) challenging the 2024 Final Rule. As a result, the College must adhere to the 2020 Final Rule until further notice, despite already preparing a 2024 policy that will not be submitted for Board approval at this time. To ensure compliance with the 2020 Final Rule and Clery Act regulations, the policy has been updated and vetted by ACC’s Clery Compliance Committee, which includes key administrators and staff. The revisions include the addition of related ACC policies, new definitions of prohibited conduct, a section on bystander intervention and risk reduction, expanded information on supportive measures, written notification of rights, procedures for cases involving deceased victims, and details about required training and awareness campaigns. Following Dr. Wolfe's presentation of the revisions to Policy 5.3.5 – Sexual Misconduct and Title IX, General Williams moved and Mr. Butler seconded that the committee recommend Board approval of revised Policy 5.3.5 - Sexual Misconduct and Title IX, as presented. With no further discussion, the motion passed unanimously.

B. Addendum to the President's Goals for 2024-25*

Dr. Ingle presented the addendum to his FY 2024-25 goals, as previously discussed. The committee had reviewed and approved the president’s goals, with the understanding that an addendum incorporating qualities identified during the presidential search process and providing more defined measurability would be brought to the committee and Board for consideration in October. Following general discussion Mr. Butler moved and General Williams seconded that the Committee recommend Board approval of the enhanced FY 2024-25 goals, as presented. With no further discussion, the motion was passed unanimously.

C. Presidents Evaluation Form 2024-25*

Dr. Ingle presented the President's Evaluation Form for 2024-25, which includes statements describing the actions, characteristics, and qualities of the president of Alamance Community College. The evaluation is divided into five key areas: General, Budgetary and Financial Matters, Internal/External Relationships, Mission, and Strategic Long-Range Planning. For each statement, evaluators are asked to rate how effectively the president fulfills each characteristic, using a scale from 1 to 5: Superior (5), Above Average (4), Average (3), Below Average (2), Poor (1), or No Opinion (N/O). Mr. Butler moved and General Williams seconded to approve the Presidents Evaluation Form

2024-25 as presented. With no further discussion, the motion was passed unanimously.

IV. Informational Items

A. Employment report for September 2024

Ms. Fearrington presented a Workforce Analysis for full-time employees, highlighting occupational categories, age, gender, and ethnicity. The analysis showed 246 total employees, with 178 over age 40 and 68 under age 40. Of these, 93 were male and 153 were female. Ethnic representation included 35 African-American, 2 Asian, 12 Hispanic, and 182 White employees. New full-time hires include John Lewis (Fire Rescue Training Coordinator), Izy Obi (Biotechnology Pathway Navigator), Daniel Jones (Automotive Systems Technology Instructor), and Brandon Williamson (Youth Programming Coordinator). Ms. Fearrington also compared the college's workforce to county demographics, noting that ACC has a lower percentage of African-American (22% vs. 14%) and Hispanic (13% vs. 5%) employees than the county population.

V. Other Business

VI. Adjournment

Having no further business to discuss, the meeting was adjourned at 2:41 p.m.



Board of Trustees
Budget and Finance Committee

October 11, 2024 | 10:00 a.m.

Videoconference

Minutes

IMPORTANT: This meeting will be conducted via videoconference. The videoconference will originate from Alamance Community College, Office of the President, Wallace W. Gee Building, 1247 Jimmie Kerr Road, Graham, NC.

INSTRUCTIONS: To participate in the Zoom videoconference:

- Click on the following URL and follow the prompts:
<https://alamancecc-edu.zoom.us/j/99780231533?pwd=L2ZieGthQ2xZYzJsSXkyaGpjS3lsZz09>
- If you choose not to use Zoom's computer audio, you may call in by phone **305.224.1968** or **309.205.3325** and enter the **Meeting ID:** 997 8023 1533 and **Passcode:** 016935

I. Call to Order

With Mr. Glidewell, the committee chair, absent, Mr. Walker called the meeting to order at 10:06 a.m.

Attendance

Trustees Present:

Mr. Steve Carter

Mr. Ken Walker

Dr. Kenneth Ingle, Secretary to the Board of Trustees

Absent:

Mr. Powell Glidewell, Chair

Also present for the meeting were:

Ms. Elizabeth Thomas, Vice President of Business & Finance

Ms. Ana Fleeman, Executive Administrative Assistant

Ms. Stephanie Waters, Business Office Coordinator

II. Call for Conflicts of Interest

Mr. Walker called for conflicts by reading the following statement:

In accordance with North Carolina General Statute 138A, the State Government Ethics Act, it is the duty of every Alamance Community College Board of Trustees member to avoid both conflicts of interest and appearances of conflict. If any Committee member has any known conflict of interest or appearance of conflict with respect to any matters coming before the Committee today, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts of interest or appearances of conflict were noted.

III. Action Items

A. Fiscal Year 2025 Budget Resolution | Form DCC 2-1*

Ms. Thomas presented the Fiscal Year 2025 Budget Resolution | Form DCC 2-1 that was shared in the packet. Mr. Walker stated that the Form 2-1 format was easy for Committee members to follow. Following the discussion, Ms. Thomas said she will develop a monthly reporting version of the budget and expenditures as compared to the monthly finance report traditionally shared, and provide a new, more easily understood format as desired by the Committee. Mr. Carter moved and Mr. Walker seconded that the Committee recommend Board approval of the Fiscal Year 2025 Budget, as reflected in Form DCC 2-1 and as presented. With no further discussion, the motion carried unanimously.

B. Policy 6.3.6 - Contracting Authority*

Dr. Ingle presented revisions to Policy 6.3.6 – Contracting Authority. The revised policy grants the President the authority to appoint a designee to sign employment contracts, service agreements, instructional agreements, and cooperative agency agreements. It removes specific wording in the Capital Improvement Project Contracts and Change Orders section, instead referencing Policy 2.2.5 – Capital Improvement Projects for the designated contracting authority. Additionally, the policy limits required reporting to the Board for service contracts exceeding \$50,000. Mr. Carter moved and Mr. Walker seconded that the Committee recommend Board approval of the revisions to Policy 6.3.6 - Contracting Authority, as presented. With no further discussion, the motion carried unanimously.

IV. Informational Items

A. Financial Report for September 2024

Ms. Thomas presented the information on the August 2024 Financial reports shared in the packet. With 25 percent of the fiscal year complete, 23 percent of the total state budget and 27 percent of the total county budget had been expended.

V. Other Business

The next meeting is scheduled for November 8th at 9:00 a.m.

VI. Adjournment

Having no further business to discuss the meeting adjourned at 10:42 a.m.



IMPORTANT: This meeting will be conducted via videoconference. The videoconference will originate from Alamance Community College, Office of the President, Wallace W. Gee Building, 1247 Jimmie Kerr Road, Graham, NC.

INSTRUCTIONS: To participate in the Zoom videoconference:

- Click on the following URL and follow the prompts:
<https://alamancecc-edu.zoom.us/j/99665474266?pwd=ia0YXCdJ9pt2cnfWkxHaeCHiiSVXst.1>
- If you choose not to use Zoom's computer audio, you may call in by phone **305.224.1968** or **309.205.3325** and enter the **Meeting ID:** 996 6547 4266 and **Passcode:** 858068

I. Call to Order

Mr. Gomory called the meeting to order at 4:01 p.m.

Attendance

Trustees present:

Mr. William Gomory, Chair

Mr. Steve Carter

Dr. Roslyn Crisp

Dr. Kenneth Ingle, Secretary to the Board of Trustees

Also present for the meeting:

Ms. Ana Fleeman, Executive Assistant, and Board Liaison

Ms. Stephanie Waters, Finance Coordinator

II. Call for Conflicts of Interest

Mr. Gomory called for conflicts of interest by reading the following statement:

In accordance with North Carolina General Statute 138A, the State Government Ethics Act, it is the duty of every Alamance Community College Board of Trustees member to avoid both conflicts of interest and appearances of conflict. If any Committee member has any known conflict of interest or appearance of conflict with respect to any matters coming before the Committee today, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts of interest or appearances of conflict were identified.

III. Action Items

Form a nomination recommendation for the Board of Trustees Vice Chair for the remaining 2024-25 term

Mr. Gomory reported that the committee had been tasked with nominating a Vice Chair for the remaining 2024-25 term following Mark Gordon's resignation from

the Board. In response to an email sent from the Office of the President, he said six trustees were willing to serve as Vice Chair: Mr. James Butler, Mr. Steven Carter, Dr. Roslyn Crisp, Mr. Ken Walker, and BG (R) Blake Williams. Mr. Gomory said he would be willing to serve, too, if necessary. The committee discussed giving the opportunity to someone who had not served as an officer in the past. The committee also discussed the following in relation to developing the nomination:

- Trustees' service and engagement;
- Potential conflicts of interest or appearances of conflict; and,
- Revisions to General Statute 115D giving the North Carolina General Assembly appointing authority and in what context those appointments might be made.

Following considerable discussion, Mr. Gomory moved and Mr. Carter seconded to nominate Trustee Ken Walker as Vice Chair for the remaining 2024-25 term. The motion passed with two votes in favor (Gomory, Carter) and one abstention (Crisp).

IV. Informational Items

There were no informational items shared.

V. Other Business

Mr. Gomory reminded the committee of the Board's goal to develop objectives and bylaws for officer nominations. Dr. Ingle added that a full bylaw review would also take place.

VI. Adjournment

Having no further business to discuss, the meeting was adjourned at 4:34 p.m.

Workforce Analysis (Full-Time) Occupational Categories

24-Oct

Occupation	Count	Age 40+ (Total)	Under Age 40 (Total)	Males (Total)	Females (Total)	African-American (Total)	American Indian/ Alaska Native (Total)	Asian (Total)	Hawaiian/ Pacific Islander (Total)	Hispanic (Total)	White (Total)
01 (Management Occupations)	29	24	5	6	23	4	0	0	0	0	25
02 (Business/Finance Opers)	6	5	1	0	6	3	0	0	0	0	3
03 (Comp/Eng/Science)	8	4	4	5	3	3	0	0	0	0	4
04 (Com Serv/Legal/Arts/Media)	12	7	5	5	7	5	0	0	0	0	6
05 (Postsecondary Teachers)	108	83	25	50	58	8	2	2	0	1	91
08 (Librarians)	1	1	0	0	1	0	0	0	0	0	1
10 (Academic Affairs)	29	19	10	14	15	7	0	0	0	3	18
12 (Service Occupations)	2	2	0	2	0	0	0	0	0	0	2
14 (Office & Admin Support)	44	28	16	6	38	5	0	1	0	7	28
15 (Natural Res/Constr/Maint)	1	0	1	1	0	0	0	0	0	0	0
TOTALS	240	173	67	89	151	35	2	3	0	11	178

New Full Time Employees:

Darian Rader **Events Coordinator**
Erica Lewis **Executive Assistant to the EVP**
Linda Mason **Administrative Assistant - Administrative Services and Facilities**

		County
African American	14%	22%
American Indian / Alaska Native	1%	2%
Asian	1%	2%
Hawaaian / Pacific Islander	0%	0%
Hispanic	5%	13%
White	74%	61%
Chose not to Identify	5%	

**OCTOBER 2024 SUMMARY
BOND AND CAPITAL IMPROVEMENT PROJECTS**

BOND PROJECTS

STATUS SUMMARY

Public Safety Training Center

Green Level Site:

Masonry veneer of the classroom building is complete, interior building walls are 80% complete and prime painting has started. The EVOC driving pad asphalt binder has also been installed. In the next 30 days we will tie-in water and sewer from the building to the site utility, begin the install of classroom lighting and plumbing fixtures and expect to have the transformer installed by Duke Energy at the firing range. The County and the College have come to an agreement to transfer the scope of the waterline/sewer extension to the College. We are currently working with State Construction to get all approvals in place as well as determining the final cost to be added to Samet's contract. The County will be recommending a budget amendment at the next Commissioner's meeting to transfer the allocated County funds to ACC.

Currently the construction schedule shows a completion date for the administration/classroom building of 2/26/25, the training tower 5/7/25 and the firing range 6/9/25.

Burlington Site:

Construction documents are currently under final review by State Construction. We expect approval to bid by October 11th.

**Main, Powell & Gee Buildings –
Classroom, Lab, Offices, Library Reno/
Nursing Expansion/Childcare Updates**

Local inspections for the project will be completed this week with final installation of emergency lighting and hallway exit signs ongoing. IT/AV and security device installations will begin after Thanksgiving with furniture installation scheduled starting 12/3. State Construction will complete their final inspection in early December and the space will be opened up for use starting with the Spring semester.

CAPITAL PROJECTS

STATUS SUMMARY

Campus Exterior Wayfinding Project

Signature Signs, Inc. is currently fabricating signage (expected to take 6 weeks). We expect the installation to begin in December (2 – 3 week installation timeframe) with the entire exterior project to be complete prior to the end of the calendar year. Work on the interior wayfinding signage project recommendation continues.

Veterinary Medical Technology Barn Project

The College is working with 310 Architecture & Interiors in reviewing their design contract proposal. This proposal will then go to State Construction to negotiate the final design contract. Stakeholder meetings on project scope and details will follow shortly thereafter.

Eastbound Interchange Exit 150 Project

No new activity by the landscape firm on the project yet. NCDOT has provided the College with the required maintenance agreement paperwork for review and acceptance.

Level II EV Charging Stations Project

We continue to wait on Duke Energy for the final connections to power. Asphalt has been painted to indicate EV spots and signage has been ordered.

Third Floor Biotechnology COE Upfit Project

The designer pre-proposal meeting and site visit was held on 10/23/24 with 13 firms in attendance. Qualification statements are due to the College on 11/12/24. The internal review committee will commence their work shortly thereafter.

Technology Infrastructure Replacement Project

College administration is finalizing the submittal for design/build approval and will submit to State Construction in the next few weeks. We expect to be granted approval and will post the RFP for design/build services as soon as possible.

Budgeted Capital Improvement Projects Equal to or Less than \$50,000 Approved by the President (informational)

NONE

Buildings and Grounds Committee Meeting					
Capital Project Budget Plan For Fiscal Year 2025					
As of October 31, 2024					
1	County Capital--Carry-forward Unspent Fund Balance	Budget	Actual	Remainder	
a.	Fire Hydrant Repair	14,000	13,694	306	
b.	IT Server Room HVAC			-	Paid with Canon Grant Funds
c.	savings (i.e. unspent allocation) from various projects	45,711	-	45,711	
		59,711	13,694	46,017	
2	County Capital--FY 2025 Allocation	Budget	Actual	Remainder	
a.	Various Campus Renovations & Repairs: (painting)	34,625	34,625	-	Monthly Aramark painting allotment \$2643
b.	Roofing Preventative Maintenance Year 5	10,000		10,000	Approv'd Aug 2024
c.	Eastbound Interchange Exit 150 Beautification Project	3,293		3,293	Approv'd Mar 2024 Phase I only (Phase II may cost another \$24,000)
d.	Gee Building Controls Replacement Project	58,000		58,000	Approv'd May 2024
e.	B Bldg envelope sealant repair	42,200	42,200	-	Approv'd May 2024
f.	Battery Replacement - Solar Greenhouse	30,744		30,744	Approv'd May 2024
g.	savings (i.e. unspent allocation) from various projects	351,138	-	351,138	
		536,000	76,825	459,175	
3	GLS	Budget	Total Expended	Remainder	
a.	Biotechnology Center of Excellence and Parking	19,460,042	19,460,042	-	\$16,510,212 County Bonds \$2,942,881 SCIF ("FY22")+ \$206,949 FF&E
b.	Student Services Center	6,703,500	6,548,011	155,489	\$6,703,500 County Bonds
c.	Public Safety Training Center	24,157,164	10,633,985	13,523,179	\$13,350,218 County Bonds; \$5,306,946 (\$2,000,000 + \$3,306,946) County Capital Reserves and \$5,500,000 State
d.	Main, Powell, & Gee Buildings-Classrooms, Labs, Offices, Library/Nursing/Childcare Updates	5,088,981	3,432,686	1,656,295	\$3,036,070 County Bonds; \$652,911 (\$500,000 + \$152,911) County Capital Reserves; and \$1,400,000 SCIF FY22
		55,409,687	40,074,724	15,334,963	\$39.6M County bonds, \$5.9M Cty Reserves \$2.942 SCIF, \$5.5M State
4	Non-County Projects (federal, state, local grants)	Budget	Total Expended	Remainder	
a.	HVAC Replacement - IT Server Room	203,430	161,143	42,287	Approv'd Oct 22; Cannon Grant of \$187,000 awarded Jan 2023
b.	Covington Educaton Center: Utility Upgrades	380,550	353,306	27,244	Approv'd \$380,550 with \$347,354 via Grant: NC Tobacco Trust Fund Commission and \$33,196 of SCIF \$1.25M project
c.	Horticulture Technology Storage Building Project	153,800	145,522	8,278	State: (SCIF FY22) Approv'd Oct 22
d.	Campus Exterior Wayfinding Project	302,600		302,600	Approv'd Feb 24 (SCIF)
e.	Veterinary Medical Technician Instructional Barn	1,250,000		1,250,000	Approv'd Mar 2024 (\$1M Golden LEAF & \$250k SCIF)
f.	AATC Centralized Welding System Project	448,276	394,448	53,828	Approv'd Mar 2024 (\$280,000 Cannon Grant & \$168,276 SCIF)
g.	Technology Infrastructure Project	1,500,000		1,500,000	Approv'd May 2024 NCCCS SCIF
h.	NCDEQ EV Grant	79,104	38,912	40,192	Approv'd June 2024
i.	BioTech Center Third Floor Uplift	2,542,000		2,542,000	Approv'd August 2024 NCCCS SCIF
j.	Savings (i.e. Unspent Allocation) from Various Projects	1,622,028	-	1,622,028	State: (SCIF FY22 & FY23 & FY24 & FY25 allocation)
		8,481,788	1,093,331	7,388,457	
	TOTAL CAPITAL PROJECTS	62,468,309	#REF!		
	Funds Available for Future Projects	2,018,877			

Capital Improvement Project Contracts/Amendments Signed by President

Date	Project	Vendor	Description	Amount
10/6/2021	Public Safety Training Center Project	Moseley Architects	Design services	\$ 586,716
11/4/2021	Public Safety Training Center Project	Samet Corporation	Pre-Construction Services Agreement	\$ 135,668
1/11/2022	Main, Powell & Gee Buildings - Classroom, Offices, Library Renovation and Childcare Updates Project	Moseley Architects	Design services	\$ 222,475
7/12/2022	Public Safety Training Center Project	ESP Associates, Inc.	Geotechnical services for soil conditions	\$ 29,500
7/12/2022	Public Safety Training Center Project	Withers Ravenel	Additional surveying services	\$ 5,000
11/18/2022	Wayfinding Masterplanning Project	APCO Signs	Master planning and design of new interior and exterior signage and wayfinding	\$ 20,710
1/13/2023	Public Safety Training Center Project	Timmons Group	Environmental permits - Riparian Buffer Permit processing	\$ 6,000
2/3/2023	Public Safety Training Center Project	Timmons Group	Wetland/ Stream delineation and confirmation	\$ 6,800
4/17/2023	Public Safety Training Center Project	Withers Ravenel	Additional topographic and wetland surveying services for permanent fencing	\$ 7,000
5/31/2023	Main, Powell, Gee - Nursing Expansion/Library Project	ECS Southeast , LLP	Hazardous Materials Surevy - Main Building	\$ 2,800
6/1/2023	Main, Powell, Gee - Nursing Expansion/Library Project	Associated Fire Protection, Inc	Fire flow testing	\$ 2,400
6/27/2023	Main, Powell, Gee - Nursing Expansion/Library Project	ECS Southeast , LLP	Asbestos plans and specifications, air monitoring, final reports	\$ 21,625
7/25/2023	Public Safety Training Center Project	Moseley Architects	Design services amendment - commissioning services	\$ 22,340
9/15/2023	Main, Powell and Gee Buildings: Classroom, Lab, Offices, Library Renovations/Nursing Expansion/Childcare Updates Project	Central Builders of Mebane	General contractor for construction project	\$ 3,408,900
10/23/2023	Public Safety Training Center Project	Samet Corporation	Initial GMP Contract	\$ 12,966,867
1/30/2024	Public Safety Training Center Project	Samet Corporation	Amended GMP contract to include (1) bid day reconciliation, (2) Firing Range (alt #1) and (3) Driving Pad Extension (alt #2)	\$ 6,986,801
2/22/2024	Public Safety Training Center Project	ESP Associates, Inc	Special inspections and construction materials testing contract	\$ 96,634
4/25/2024	Main, Powell and Gee Buildings: Classroom, Lab, Offices, Library Renovations/Nursing Expansion/Childcare Updates Project	Alfred Williams & Company	Furniture for Academic Support Center - Main Building (State Contract)	\$ 103,878
4/25/2024	Main, Powell and Gee Buildings: Classroom, Lab, Offices, Library Renovations/Nursing Expansion/Childcare Updates Project	Alfred Williams & Company	Furniture for Nursing expansion - Powell Building (State Contract)	\$ 200,259
5/1/2024	Main, Powell and Gee Buildings: Classroom, Lab, Offices, Library Renovations/Nursing Expansion/Childcare Updates Project	Alfred Williams & Company	Furniture for Library - Gee Building (State Contract)	\$ 475,192

5/14/2024	Public Safety Training Center Project	Moseley Architects	Design services amendment - additional services for redesign, bidding, construction administration and closeout for Class A Burn Building in Burlington, NC	\$ 62,875
6/10/2024	Main, Powell and Gee Buildings: Classroom, Lab, Offices, Library Renovations/Nursing Expansion/Childcare Updates Project	Alfred Williams & Company	Furniture for Main Building Classrooms, Labs, Offices (State Contract)	\$ 714,892
6/7/2024	Main, Powell and Gee Buildings: Classroom, Lab, Offices, Library Renovations/Nursing Expansion/Childcare Updates Project	Teklinx, Inc	AV equipment for classrooms and labs in Main, Powell and Gee Buildings	\$ 103,715
10/1/2024	Main, Powell and Gee Buildings: Classroom, Lab, Offices, Library Renovations/Nursing Expansion/Childcare Updates Project	Moseley Architects	Design amendment #1 for additional design required for fire alarm devices, emergency lighting and exit lighting in areas outside of original scope (required by State Construction).	\$ 8,130



Budget and Financial Information

For the
Month Ending
October 2024

Alamance Community College -- Budget and Financial Information
For the Month Ending October 31, 2024
Executive Summary

This report is produced for the Board of Trustees of Alamance Community College and is intended to provide both budget and financial information for the month ending August 31, 2024. This report is unadjusted and unaudited, meaning that consistencies (e.g. due to timing), transfers, and other items may still need processing for accurate comparison to prior statements. This report includes the following exhibits:

- o Exhibit A - State Accounting Fund: Year-to-Date Budget Report (With Prior Year Expenditures)
- o Exhibit B - County Accounting Fund: Year-to-Date Budget Report (With Prior Year Expenditures)
- o Exhibit C – (NEW) Institutional Accounting Fund: Year-to-Date Budget Report (With Prior Year Expenditures)
- o Exhibit D – Institutional Accounting Fund: Year-to-Date Activity Report (With Ending Balances)

Report highlights include:

- o The state budget includes the current formula budget plus carryover funds. The college also received additional allocations for HCWF areas : Nursing, EMS, and Vet Tech. The BioBetter grants continues as well.
- o Overall: Spent 32% of the current allocated budget compared to 33% of the year completed.
- o Exhibit A--State Accounting Fund: Areas exceeding 33% are due to insurance and rental expenses paid the first of the year. IT expenditures are due to Software License renewals paid for the current year. The purchase of new computers for the college impacts the % spent in that line item.
- o Exhibit B—County Accounting Fund:County expenditures exceeding the 33% include property insurance paid in July and Longevity payments early in the budget year due to a large number of July and August anniversary dates. The budget is doing well at 33 % spent YTD.
- o Exhibit C—(NEW) Institutional Accounting Fund: Instituional support is overextended due to timing of reimbursements from the Foundation. The budget for Student Aid is probably low due to the increase in FTE this year. We are at 68% of budget. It is good news for the college. I may adjust it based on our anticipated Pell funds this year.
- o Exhibit D—Institutional Accounting Fund: Negative accounts are reimbursement related.
- o Negative program balances: **Planned** negative balances appear in reports usually as a result of spending first, then receiving reimbursement later, such as with financial aid, grant programs, and capital projects. There are no Institutional funds with unplanned negative balances to report.

Month Ended
31-Oct-24

Alamance Community College -- Budget and Financial Information
 For the Month Ending October 31, 2024
 State Accounting Fund Year-to-Date Budget Report (With Prior Year Expenditures)

Exhibit A

<u>Current Expense (State)</u>	<u>Amended Budget</u>	<u>Expended Amount</u>	<u>Unexpended Budget</u>	<u>Expended %</u>	<u>Expended Prior Year</u>
Institutional Support					
Executive Management.....	1,229,394	462,713	766,681	38%	1,482,404
Financial Services.....	1,372,173	490,892	881,281	36%	1,552,402
General Administration.....	2,036,865	718,993	1,317,872	35%	1,886,914
Information Systems.....	1,566,585	543,484	1,023,101	35%	1,470,559
Total Institutional Support.....	6,205,017	2,216,082	3,988,935	36%	6,392,279
Curriculum Instruction					
FY20-21 State Stabilization Funds.....	-	-	-	*	640,956
Associate Degree, Diploma & Certificate.....	15,340,328	4,569,272	10,771,056	30%	13,559,800
Total Curriculum Instruction.....	15,340,328	4,569,272	10,771,056	30%	14,200,756
Continuing Education					
Occupational Education Instruction.....	1,500,888	498,982	1,001,906	33%	1,543,561
Occupational Education Support.....	1,180,959	246,630	934,329	21%	611,132
Basic Skills (HSE, ESL, etc.).....	1,586,671	504,775	1,081,896	32%	1,377,986
Small Business Center (SBC).....	170,747	47,147	123,600	28%	167,222
Customized, Business, & Industry Training.....	88,204	42,069	46,135	48%	131,354
Expansion Apprenticeship Program.....	129,142	30,661	98,481	24%	123,776
Literacy Special Programs.....	148,491	7,214	141,277	5%	57,868
BioBetter Grant Programs.....	624,250	70,548	553,702	11%	233,580
Total Continuing Education.....	5,429,352	1,448,026	3,981,326	27%	4,246,480
Academic Support					
Library/Learning Center.....	553,629	190,683	362,946	34%	549,501
Curriculum Instruction.....	1,550,933	400,630	1,150,303	26%	1,284,585
Continuing Education.....	1,113,609	358,564	755,045	32%	1,475,601
Total Academic Support.....	3,218,171	949,877	2,268,294	30%	3,309,687
Student Support					
Student Services.....	2,849,872	758,983	2,090,889	27%	2,355,054
IDD Training (Int & Devt Disabilities).....	194,000	25,209	168,791	13%	194,000
Childcare.....	55,898	10,532	45,366	19%	47,331
Scholarships & Awards to Students.....	67,660	19,897	47,763	29%	131,780
Total Student Support.....	3,167,430	814,621	2,352,809	26%	2,728,165
Subtotal Current Expense (State).....	33,360,298	9,997,877	23,362,421	30%	30,877,367
Capital Outlay (State)					
Equipment.....	758,441	363,571	394,870	48%	386,548
BioBetter Grant Equipment.....	838,280	830,120	8,160	99%	-
Books.....	48,180	7,982	40,198	17%	41,181
Subtotal Capital Outlay (State).....	1,644,901	1,201,673	443,228	73%	427,729
Total Expenditures (State).....	35,005,199	11,199,550	23,805,649	32%	31,305,096

* Unadjusted and Unaudited *

For the Month Ending October 31, 2024

County Accounting Fund Year-to-Date Budget Report (With Prior Year Expenditures)

<u>Current Expense (County)</u>	<u>Budget</u>	<u>Expended Amount</u>	<u>Unexpended Budget</u>	<u>Expended %</u>	<u>Expended Prior Year</u>
<u>College Support Services</u>	716,457	359,302	357,155	50%	577,070
<i>Total College Support Services.....</i>	716,457	359,302	357,155	50%	577,070
<u>Plant Operation and Maintenance</u>					
Plant Operations.....	3,561,908	1,135,445	2,426,463	32%	2,987,452
Plant Maintenance.....	599,457	238,069	361,388	40%	621,680
<i>Total Plant Operation and Maintenance.....</i>	4,161,365	1,373,514	2,787,851	33%	3,609,132
<u>Operating Transfers</u>					
To Unexpended Plant Fund.....	-	-	-	*	-
<i>Subtotal Current Expense (County).....</i>	4,877,822	1,732,816	3,145,006	36%	4,186,202
<u>Capital Outlay (County)</u>					
Maintenance Projects, Carryforward.....	59,711	13,694	46,017	23%	47,810
Maintenance Projects, Current.....	536,000	76,825	459,175	14%	447,159
<i>Subtotal Capital Outlay (County).....</i>	595,711	90,519	505,192	15%	494,969
<i>Total Expenditures (County).....</i>	5,473,533	1,823,335	3,650,198	33%	4,681,171

Alamance Community College -- Budget and Financial Information
For the Month Ending October 31, 2024
Institutional Accounting Fund Year-to-Date Activity Report (Compared to Budget)

Exhibit C

<u>Current Expense (Institutional)</u>	<u>Budget</u>	<u>Expended Amount</u>	<u>Unexpended Budget</u>	<u>Expended %</u>	<u>Expended Prior Year</u>
<u>Current Unrestricted</u>					
Institutional Support.....	76,000	322,648	(246,648)	425%	145,030
Curriculum Instruction.....	-	60,149	60,149	*	3,416
Continuing Education.....	122,000	20,788	101,212	17%	74,815
Academic Support.....	-	2,231	(2,231)	*	(3,286)
Student Support.....	-	-	-	*	5,182
<i>Total Current Unrestricted.....</i>	<i>198,000</i>	<i>405,817</i>	<i>(87,519)</i>	<i>205%</i>	<i>225,157</i>
<u>Current Restricted</u>					
Institutional Support.....	1,011,227	210,471	800,756	21%	265,649
Curriculum Instruction.....	373,913	120,142	253,771	32%	560,887
Continuing Education.....	22,183	-	22,183	0%	25,570
Student Support.....	261,888	99,988	161,900	38%	280,059
CARES (Student, Institutional, SIP).....	8,402	-	8,402	0%	8,651
Student Aid.....	6,516,655	4,411,338	2,105,317	68%	7,624,932
<i>Total Current Restricted.....</i>	<i>8,194,268</i>	<i>4,841,939</i>	<i>3,352,329</i>	<i>59%</i>	<i>8,765,749</i>
<u>Proprietary</u>					
Institutional Support.....	50,000	8,200	41,800	16%	26,087
Curriculum Instruction.....	100,000	10,150	89,850	10%	95,801
Student Support.....	85,000	24,543	60,457	29%	81,641
Bookstore.....	100,000	3,400	96,600	3%	15,575
Vending.....	125,000	3,188	121,812	3%	6,366
<i>Total Proprietary.....</i>	<i>460,000</i>	<i>49,481</i>	<i>410,519</i>	<i>11%</i>	<i>225,469</i>
<i>Subtotal Current Expense (Institutional).....</i>	<i>8,852,268</i>	<i>5,297,236</i>	<i>3,675,330</i>	<i>60%</i>	<i>9,216,374</i>
<u>Capital Projects (Institutional)</u>					
	<u>Project Budget</u>	<u>Current Yr Exp</u>	<u>Remainder</u>		
B&G - Center of Excellence/Parking.....	245,943	614,253	(368,311)		
B&G - Student Services Center	155,439	4,639	150,800		
B&G - Public Safety Training Center	15,931,269	5,121,663	10,809,606		
B&G - Main/Powell (Nursing Expansion)	1,131,429	1,842,757	(711,328)		
B&G - Tobacco Trust at "The Farm"	27,244	-	27,244		
B&G - HVAC IT Server Room Project.....	203,430	161,143	42,287		
B&G - Horticulture Technology Storage Bldg.....	8,279				
B&G - HVAC Ventilation Project.....	448,276	394,448	53,828		
B&G - Exterior Signage -- Wayfinding Project.....	302,600	-	302,600		
B&G - Instructional Barn.....	1,250,000	-	1,250,000		
B&G - Technology Infrastructure Project.....	1,500,000		1,500,000		
B&G - OSBM SCIF (BCoE)	2,542,000	-	2,542,000		
B&G - NCDEQ EV Grant	79,104	38,912	40,192		
<i>Subtotal Capital Outlay (Institutional).....</i>	<i>23,825,013</i>	<i>8,177,816</i>	<i>15,638,918</i>		
<i>Total Expenditures (Institutional).....</i>	<i>32,677,281</i>	<i>13,475,052</i>	<i>19,202,229</i>		

* Unadjusted and Unaudited *

Alamance Community College -- Budget and Financial Information
 For the Month Ending October 31, 2024
 Institutional Accounting Fund Year-to-Date Activity Report (With Ending Balances)

<u>Programs (Institutional)</u>	<u>Budget</u>	<u>Beg. Program Balance</u>	<u>Revenue Amount</u>	<u>Expended Amount</u>	<u>End. Program Balance</u>
Unrestricted Programs (Institutional)					
Financial Services	56,000	325,484	16,058	(322,169)	19,373
General Administration	20,000	167,149	73,688	(479)	240,358
Curriculum Instruction	-	22,524	52,844	(60,149)	15,219
Occupational Ext. Instruction	25,000	73,349	6,331	(3,159)	76,520
Thigpen Trust	-	108,165	-	-	108,165
Community Service	97,000	150,670	30,762	(17,630)	163,802
Small Business Centers	-	-	-	-	-
Library/Learning Center	-	3,286	34	(2,231)	1,089
Esport Program	-	-	-	-	-
Total Unrestricted Programs (Institutional).....	198,000	850,626	179,717	(405,817)	624,526
Restricted Programs (Institutional)					
College Work Study	100,000	42,040	23,681	(47,972)	17,748
SEOG	112,000	21,857	-	(23,184)	(1,327)
Pell Grants	5,800,000	(61,116)	3,382,718	(3,782,499)	(460,896)
SIG	-	-	-	-	-
Community College State Grant	132,117	3,009	214,612	(214,842)	2,779
Targeted Assistance Grant	-	12,005	7,087	-	19,092
Golden LEAF Scholarships	-	(17,337)	-	(4,500)	(21,837)
Less Than Half Time Grant	-	(13,299)	-	-	(13,299)
Scholarships - FELS	-	-	-	-	-
Scholarships	-	102,689	100,010	(230,096)	(27,397)
Education Lottery Financial Aid	-	1,451	-	-	1,451
Scholarships - GEER	-	152,574	38,900	-	191,474
Spec. Fees - CI-Nursing	50,000	3,658	45,944	-	49,601
Spec. Fees - CI-Medical Assistant.....	-	400	-	-	400
Spec. Fees - CI-Dental Assistant	-	2,488	-	-	2,488
Spec. Fees - CI-Cosmetology	-	6,280	-	-	6,280
Spec. Fees - CI-Automotive Technology	-	84	-	-	84
Spec. Fees - OE-Public Safety	-	58,850	10,947	-	69,797
Spec. Fees - OE-Special Programs	-	13,096	3,944	-	17,040
TECAT State Award.....	750,000	1,823	1,804	-	3,628
FEMA COVID-19 Relief	-	-	-	-	-
CARES Distance Learning.....	-	-	-	-	-
CARES Student Relief	8,402	14,871	-	-	14,871
CARES Institutional Relief	-	(2,863)	-	-	(2,863)
PACE-CARES Strengthening Inst Programs.....	472,538	(9,910)	109,817	(154,039)	(54,131)
Longleaf Commitment	-	(7,077)	-	-	(7,077)
GA-AJOBS (Impact Alamance).....	53,055	1,029	-	(4,643)	(3,614)
GA-NC Space Grant.....	-	-	-	-	-
GA-Governors Crime Commission	-	-	-	(14,732)	(14,732)
GA-Biotech Center Grant	-	-	-	201	201
GA-Health and Wellness.....	-	-	11,030	-	11,030
GA-ACE Grant	108,172	8,769	14,080	(23,634)	(785)
GA-NCSU Biotech (5 yr) Grant.....	-	-	7,767	(3,689)	4,078
GA-Career College Grant	-	-	-	-	-
GA-NSF ATE Grant	-	-	-	-	-
GA-Firehouse Public Safety.....	-	-	27,609	-	27,609
GA-NSF WIND Grant	-	-	-	-	-
GA-IS Technology Grant.....	-	-	-	(111,203)	(111,203)
GA-Next CC Acc Grant.....	-	5,000	-	(4,798)	202
CI-Gene Haas Foundation	-	-	-	-	-
CI-BioLink	-	-	-	-	-
CI-Golden LEAF Equipment Grant	-	-	-	-	-
CI-Golden LEAF Practical Nursing Grant	100,000	-	41,351	(55,617)	(14,266)
CI-FTCC-ACC CCCBC Grant	-	-	-	-	-
CI-NBC2 Grant	-	-	-	-	-
CI-NSF Bioscience-FTCC	15,000	(129)	(129)	-	(258)
CI-NSF Geosciences-NCCU	-	-	-	-	-
CI-C-Step Grant	12,500	-	12,500	(573)	11,927
CI-Telemedicine Grant	-	-	-	-	-
CI-AHEC Grant	-	-	-	-	-
CI-Wired Machine Grant	-	-	-	-	-
CI-Stem Cell Grant	-	-	-	-	-
CI-Gear Up Grant	-	-	-	-	-
CI-AWESM Grant	-	(11,773)	33,059	(40,772)	(19,486)
CI-Technology Grant.....	100,000	-	-	-	-
CI-NC Adventures Grant.....	6,799	-	-	-	-
CI-Cyberskills	20,000	-	5,000	(9,370)	(4,370)
CI-AJOBS-GCC Grant	42,025	-	8,554	(11,827)	(3,273)

Financial Aid

Alamance Community College -- Budget and Financial Information
 For the Month Ending October 31, 2024
 Institutional Accounting Fund Year-to-Date Activity Report (With Ending Balances)

Exhibit D

Programs (Institutional)	Budget	Beg. Program Balance	Revenue Amount	Expended Amount	End. Program Balance
CI- Digital Navigator Grant.....	-	-	35,000	(2,180)	-
Certification-AJOBS JCPC Grant.....	27,589	-	-	(1,983)	(1,983)
OE-UAW Ford Grant	-	-	-	-	-
Literacy-Scale Grant.....	-	-	-	-	-
REACH Adult Learner Project	-	5,453	-	-	5,453
Literacy-Minority Male Mentoring Grant	-	-	-	-	-
CS-Piedmont Voices	-	-	-	-	-
CS-Engineering Camp	-	-	-	-	-
Steps4Growth Federal Grant	-	6,064	1,716	-	7,780
Literacy-LTSA Library Grant	22,183	-	-	-	-
Literacy-Elon Village / Oak Foundation	-	-	-	-	-
SS-Smart Start Grant	-	-	-	-	-
SS-NC Works - Career Coach - Matching	-	-	-	-	(11,182)
SS-Single Stop Grant	-	-	-	-	-
SS-TechHire Grant JSCC Consortium	-	-	-	-	-
SS-East Triad Workforce Grant	-	-	-	-	-
SS-TRIO Student Support Services	261,888	(22,314)	-	(99,988)	(122,302)
Total Restricted Programs (Institutional)	8,194,268	317,672	4,137,000	(4,841,939)	(431,269)
Proprietary Programs (Institutional)					
GA-Duplicating Center (aka Print Center)	-	3,894	2,820	-	6,713
Aux-Public Information & Marketing	-	6,310	108	(2,102)	4,316
Aux-Medical/Childcare Flexible Spending Plan	-	-	-	-	-
Aux-Student Fees Reserve (Security/SGA)	-	-	-	-	-
Aux-Graduation	50,000	32,285	1,543	(6,098)	27,730
Aux-Bookstore Commissions	100,000	1,518,085	9,606	(3,400)	1,524,291
Aux-Snack Bar Commissions	15,000	48,501	2,686	(3,188)	47,999
Aux-Culinary Food Service	110,000	26,793	1,480	-	28,273
Aux-Traffic Control, Parking, and Safety	-	140,478	40,052	-	180,530
Aux-SGA	85,000	139,585	70,783	(24,543)	185,825
Aux-Technology Fee	-	105,648	53,297	-	158,945
Aux-Child Care	-	22,576	-	-	22,576
Spec. Fees - BLET Uniforms	-	-	-	-	-
Spec. Fees - Animal Care & Management	-	507	-	-	507
Spec. Fees - Cosmetology	100,000	102,636	11,548	(7,806)	106,378
Spec. Fees - Massage Therapy	-	13,715	6,123	-	19,837
Spec. Fees - Automotive Technology	-	(6,339)	30	-	(6,309)
Spec. Fees - Dental Assistant	-	63,791	445	-	64,236
Spec. Fees - Medical Lab Technician	-	-	1,459	-	1,459
Spec. Fees - Occupational Extension	-	192,265	8,489	(2,344)	198,409
Total Proprietary Programs (Institutional)	460,000	2,410,727	210,469	(49,481)	2,571,716
Total Non-Plant Programs (Institutional)	8,852,268	3,579,025	4,527,186	(5,297,237)	2,764,972
Plant Programs (Institutional)					
Building & Grounds-AATC #1738	-	-	-	-	-
Building & Grounds-Backfill Project	-	-	-	-	-
Building & Grounds-Generator Project	-	-	-	-	-
Building & Grounds-Performance Contracting	-	-	-	-	-
Building & Grounds-Horticulture Property	153,800	8,279	-	-	8,279
Building & Grounds-Culinary Renovation	-	-	-	-	-
Building & Grounds-Pre-Backfill Project	-	-	-	-	-
Building & Grounds-Center of Excellence	19,460,042	245,943	398,099	(614,253)	29,788
Building & Grounds-Student Services Center	6,703,500	155,439	239,586	(4,639)	390,386
Building & Grounds-Public Safety Training Center	24,157,164	15,931,269	4,331,759	(5,121,663)	15,141,364
Building & Grounds-Elevated Walkway/Settlement Repair	-	-	-	-	-
Building & Grounds-Main, Powell (Nursing), Gee(Library).....	5,088,981	1,131,429	944,130	(1,842,757)	232,801
Building & Grounds-Tobacco Trust at "The Farm".....	380,550	27,244	72,090	-	99,334
Building & Grounds-HVAC IT Server Room Project.....	203,430	203,430	-	(161,143)	42,287
Building & Grounds-HVAC Ventilation Project.....	448,276	448,276	-	(394,448)	53,828
Building & Grounds-Exterior Signage -- Wayfinding Project.....	302,600	302,600	-	-	302,600
Building & Grounds- Instructional Barn.....	1,250,000	1,250,000	-	-	1,250,000
Building & Grounds- NC DEQ EV Grant.....	79,104	79,104	-	(38,912)	40,192
Building & Grounds- BioTech Third Floor Uplift.....	2,542,000	2,542,000	-	-	2,542,000
Building & Grounds- Technology Infrastructure Project.....	1,500,000	1,500,000	-	-	1,500,000
Total Plant Programs (Institutional)	62,269,447	23,825,013	5,985,663	(8,177,816)	21,632,860
Total All Programs (Institutional)	71,121,715	27,404,038	10,512,849	(13,475,053)	24,397,832

* Unadjusted and Unaudited *



CURRICULUM COMMITTEE OF THE BOARD

October 2024

APPLIED ENGINEERING, AGRICULTURE & SKILLED TRADES DIVISION	
Proposed Change	Explanation
GRAPHIC DESIGN	
<p>1. Graphic Design AAS (A30100) <i>*name change effective Fall 2025</i></p> <p>Changes will take place for all diplomas, certificates and CCP Pathways as needed</p> <ul style="list-style-type: none"> • Remove GRD 151: Computer Design Basics (1-4-3) • Replace with GRD-154: Vector Imaging Software (1-4-3) (NEW COURSE) • Remove GRD-152: Computer Design Technology (1-4-3) • Replace with GRD-159 Raster Imaging Applications (1-4-3) (NEW COURSE) • Remove GRD-153: Computer Design Solutions (1-4-3) • Replace with GRD-155: Publication Design (1-4-3) (NEW COURSE) • Remove ART 131 from required major courses, and advise students to take it for their HUM/FA gen ed requirement. • Create major elective pick list (1-3 credit hours) with: GRD 180: Interactive Design (1-4-3), GRD 288: Graphic Design for Web II (2-3-3) WBL 111: Work Based Learning (0-10-1) <p>Fall 2025 Implementation date</p>	<p><i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i></p> <ul style="list-style-type: none"> • Provide more clarity to students using current professional terminology Adobe Illustrator for Vector, Adobe InDesign for Publication and Adobe Photoshop for Raster. • Contact and credit hours are the same for both sets of courses <p>ART 131 is included in the Humanities/Fine Arts Gen Ed elective options. ART 131 will be removed from the required major hours, which will also reduce total program hours.</p> <p>Creating a major pick list will not require students to take all 3 courses, only requiring one which will reduce program hours.</p> <ul style="list-style-type: none"> • Guided pathways alignment.
PROPOSED CHANGE	EXPLANATION
AG SCIENCES	
<p>2. Agribusiness (A15100)</p>	<p><i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i></p>

<ul style="list-style-type: none"> • ADD WBL 111 to the CORE Work Based Learning Requirements in a picklist with WBL 112 (1-2 credit hours) • ADD ANS 115 to the Major Requirement section in a picklist with AGR 160 • Major Elective: Change to Ag Science Elective take 3 credits and ADD to picklist ANS 111 and AGR 265 	<ul style="list-style-type: none"> • Allow Agribusiness students to specialize in either plant science or animal science. • Agribusiness program will become 5 semesters instead of 6 semesters-allowing earlier program completion. • Guided Pathways aligned.
Fall 2025 Implementation date	
<p>3. NEW Sustainable Ag Livestock Certificate (C15410L); CCP Pathway (C15410PL)</p> <p>Fall 1st semester AGR 139 Introduction to Sustainable Agriculture (3-0-3) ANS 115 Animal Feeds and Nutrition (2-2-3)</p> <p>Spring 2nd semester ANS 110 Animal Science (3-0-3) ANS 111 Sustainable Livestock Production (2-2-3)</p> <p>Total 12 credit hours</p>	<ul style="list-style-type: none"> • Provide a homestead and agricultural workers track
Fall 2025 Implementation date	
<p>4. NEW Sustainable Vegetable Production Certificate (C15410V); CCP Pathway (C15410PV)</p> <p>Fall 1st semester AGR 139 Introduction to Sustainable Agriculture (3-0-3) AGR 170 Soil Science (2-2-3)</p> <p>Spring 2nd semester AGR 265 Organic Crop Prod. Spring (2-2-3) AGR 214 Agricultural Marketing (3-0-3)</p> <p>Total 12 credit hours</p>	<ul style="list-style-type: none"> • Provide a homestead and agricultural workers track
Fall 2025 Implementation date	
PROPOSED CHANGE	EXPLANATION
COMPUTER INTEGRATED MACHINING	

<p>5. Computer Integrated Machining AAS (A50210)</p> <ul style="list-style-type: none"> NEW Create a concentration (A50210M) CIM Manufacturing Concentration See here for course outline <p>Spring 2025 Implementation date</p>	<p><i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i></p> <ul style="list-style-type: none"> Meet industry demand for training in Manufacturing and to prepare for a move from a Machining degree to a manufacturing degree, an AAS concentration (A50210M), CIM-Manufacturing is being created. <p>This proposal merges other courses already being taught in other related programs with courses being taught in Machining to provide a bridge to a direct degree in Manufacturing Technology (A50320).</p>
PROPOSED CHANGE	
EXPLANATION	
MECHATRONICS ENGINEERING	
<p>6. Mechanical Engineering AAS (A40320)</p> <ul style="list-style-type: none"> Pick list of DFT 259 or EGR 285 <p>Spring 2025 Implementation date</p>	<p><i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i></p> <ul style="list-style-type: none"> Pick list option in the state curriculum standard enhances student experience by a choice based on interest.
PROPOSED CHANGE	
EXPLANATION	
ELECTRICAL SYSTEMS TECHNOLOGY	
<p>7. Electrical Systems Technology AAS (A35130)</p> <ul style="list-style-type: none"> Add ISC 112: Industrial Safety (2-0-2) as a requirement Remove WBL 115 <p>Spring 2025 Implementation date</p>	<p><i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i></p> <ul style="list-style-type: none"> Content of WBL-115 is covered in PTE-111. Students also receive OSHA Certification in PTE 111.
PROPOSED CHANGE	
EXPLANATION	
AUTOMOTIVE	
<p>8. Automotive AAS (A60160)</p> <ul style="list-style-type: none"> REMOVE the following courses from all Automotive programs: MAC 141 Machining Applications I (2-6-4) AUT 212 Auto Shop Management (3-0-3) ATT 125 Hybrid-Electric Trans (2-4-4) 	<p><i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i></p> <ul style="list-style-type: none"> Reducing semesters for completion from 6 to 5 with the removal of

<p>TRN 145: Adv Transp Electronics (2-3-3)</p> <ul style="list-style-type: none"> • ADD: NEW courses TRN 111 Chassis Maint/Light Repair (2-6-4) TRN 112 Powertrain Maint/Light Repair (2-6-4) • REMOVE the major elective pick list and require ATT 115 and ATT 140 • REMOVE ENG 115 and advise COM 231 • REMOVE WBL 110, WBL 111 • Credit hours = 71 <p>Fall 2025 Implementation date</p> <p>9. Automotive CCP Pathway (C60160P); Automotive Basic Certificate (C60160K)</p> <p><u>Courses for both will include:</u></p> <ul style="list-style-type: none"> • TRN 110 Intro to Transport Tech (1-2-2) • TRN 111 Chassis Maint/Light Repair (2-6-4) • TRN 112 Powertrain Maint/Light Repair (2-6-4) • TRN 120 Basic Transp Electricity (4-3-5) • AUT 113 Automotive Servicing I (0-6-2) <p>Total credit hours = 17</p> <ul style="list-style-type: none"> • Same changes will take place for any diplomas and certificates that require one of the removed courses. <p>Fall 2025 Implementation date</p>	<p>courses recommended by the Automotive Advisory Board.</p> <ul style="list-style-type: none"> • Guided Pathways aligned. • The addition of the TRN courses are in alignment with the high school and ASEEF Certification CC Programs. <ul style="list-style-type: none"> • Alignment with the high school and ASEEF Certification programs. 		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%; text-align: center;">PROPOSED CHANGE</th> <th style="width: 50%; text-align: center;">EXPLANATION</th> </tr> </table>		PROPOSED CHANGE	EXPLANATION
PROPOSED CHANGE	EXPLANATION		
WELDING			
<p>10. Welding AAS (A50420)</p> <ul style="list-style-type: none"> • REMOVE WLD 212 Inert Gas Welding (1-3-2) WLD 112 Basic Welding Processes (1-3-2) All WBL except WBL 110 • ADD WLD 251 Fabrication II (1-6-3) WLD 261 Certification Practices (1-3-2) WLD 231 GTAW (TIG) Pipe(1-6-3) NEW Course WLD 122 GMAW (MIG) Plate/Pipe (1-6-3) NEW Course 	<p><i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i></p> <ul style="list-style-type: none"> • Changes recommended by the Welding Advisory Board and local industry leaders in order to meet current industry needs. • The changes also reduce completion time by one semester. • Guided Pathways aligned. 		

Fall 2025 Implementation date

11. Basic Welding Certificate (C50420B)

- **REMOVE** WLD 112, WLD 143, WLD 212
- **ADD** WLD 121, WLD 131, WLD 141
Same as CCP Pathway

Fall 2025 Implementation date

12. NEW WELDING CERTIFICATES

- **NEW Intermediate Welding Certificate (C50420A)**
WLD 115 SMAW (Stick) Plate (2-9-5)
WLD 116 SMAW (stick) Plate/Pipe (1-9-4)
WLD 131 GTAW (TIG) Plate (2-6-4)
WLD 132 GTAW (TIG) Plate/Pipe (1-6-3)
- **NEW Welding SMAW Pipe Certificate (C50420S)**
WLD 110 Cutting Processes (1-3-2)
WLD 115 SMAW (Stick) Plate (2-9-5)
WLD 141 Symbols & Specifications (2-2-3)
WLD 116 SMAW (stick) Plate/Pipe (1-9-4)
WLD 215 SMAW (stick) Pipe (1-9-4)
- **NEW Welding Fabrication and Manufacturing Certificate (C50420F)**
WLD 110 Cutting Processes (1-3-2)
WLD 115 SMAW (Stick) Plate (2-9-5)
WLD 116 SMAW (stick) Plate/Pipe (1-9-4)
WLD 122 GMAW (MIG) Plate/Pipe (1-6-3)
NEW Course
WLD 132 GTAW (TIG) Plate/Pipe (1-6-3)
- **NEW Welding STICK Certificate (C50420C)**
WLD 115 SMAW (Stick) Plate (2-9-5)
WLD 116 SMAW (stick) Plate/Pipe (1-9-4)
WLD 215 SMAW (stick) Pipe (1-9-4)
- **NEW Welding Inert Gas TIG Certificate (C50420T)**
WLD 110 Cutting Processes (1-3-2)
WLD 131 GTAW (TIG) Plate (2-6-4)
WLD 141 Symbols & Specifications (2-2-3)
WLD 132 GTAW (TIG) Plate/Pipe (1-6-3)

- The Basic Welding Certificate and CCP pathways are now aligned.

- Addition of Certificates that offer student learning outcomes in skills needed according to the Welding Advisory Board and local industry leaders. Each of these are tailored for a specific skill set in the trade and will help students become employable.

list (this will reduce total program hours by 2 credits)

Fall 2025 Implementation date

16. IT Software and Web Development (A25590W); All diplomas, certificates and CCP pathways: (D25590W, C25590D, C25590PD)

- Make program **INACTIVE** for eventual termination along with all sub programs
- Remove courses **WEB 225, WEB 250** from course offerings and catalog

Fall 2025 Implementation date

17. IT Business Support Certificate and CCP Pathway (C25590B, C25590PB))

- Make INACTIVE

Fall 2025 Implementation date

18. IT Windows Certificate (C25590W)

- Make INACTIVE

Fall 2025 Implementation date

- Minimal completers. In the past two academic years (2022-2023 and 2023-2024)
 - only two students have graduated (one each year). The diploma program has zero completers in this same two-year period.
 - Second-year concentration courses (e.g. WEB-225, WEB-250) have been canceled multiple times due to insufficient class size.
 - The CCP Pathway- Information Technology- Web Development currently has no enrollment..
- Not being pursued as a “value added” credentials and only a few students select it as a stackable certificate to another degree already being obtained.
- At the most recent SACSCOC accreditation review, it became difficult to justify the reasoning behind the existence of so many certificates.

PROPOSED CHANGE	EXPLANATION
EDUCATION	
<p>19. Early Childhood Transfer Licensure (A55220L); EC Transfer Non-Licensure (A55220NL)</p> <ul style="list-style-type: none"> • ADD ACA 122 <p>Fall 2025 Implementation date</p>	<p><i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i></p> <ul style="list-style-type: none"> • Students on a transfer path can be better prepared through ACA 122 . • Completing ACA 122 within the first semesters of the degree will allow students a better understanding of

	the transfer process.
PROPOSED CHANGE	EXPLANATION
OFFICE ADMINISTRATION	
20. Office Administration (A25370, A25370A): Make inactive until termination <ul style="list-style-type: none"> • Teach-out time frame is 2 years and when made inactive no students will be put into the program. • Make all diplomas, certificates, ccp pathways inactive as well. • Termination notice will be sent to NCCCS Spring 2025 Implementation date	<i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i> <ul style="list-style-type: none"> • Due to continued low enrollment in the Office Administration program the program is being made inactive until termination. • Program teachout will occur 2024-2025.
PROPOSED CHANGE	EXPLANATION
UNIVERSITY TRANSFER	
21. Associate in Science (A10400) <ul style="list-style-type: none"> • Remove GIS 111 (no longer offer) Fall 2025 Implementation date	<i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i> Removing this course from AA and AA does not affect its status to be transferable. The removal of the course eliminates any confusions of students trying to select electives that the college does not offer.
PROPOSED CHANGE	EXPLANATION
WORK BASED LEARNING	
22. WBL 131, 132, 211 will be removed from the following programs, as well as the catalog <ul style="list-style-type: none"> • Accounting • Business Administration • Information Technology • Horticulture • Automotive Fall 2025 Implementation date	<i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i> We no longer offer these versions of WBL. As per the rule from SACSCOC, courses that are no longer offered need to be removed from both the catalog and their respective programs.
HEALTH AND PUBLIC SERVICES DIVISION	
PROPOSED CHANGE	EXPLANATION
MEDICAL ASSISTING	
23. Medical Assisting (A45400) <ul style="list-style-type: none"> • Remove CIS 110: Introduction to Computers (2-2-3) 	<i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i>

<ul style="list-style-type: none"> • Add OST 148: Medical Insurance & Billing (3-0-3) <p>Fall 2025 Implementation date</p> <p>24. Medical Assisting Diploma (D45400)</p> <ul style="list-style-type: none"> • Make the diploma inactive; start the teach-out plan <p>Fall 2025 Implementation date</p>	<ul style="list-style-type: none"> • General Education requirements have been met without the addition of this course. • This course is not relevant to any of our student learning outcomes or accreditation standards. • OST 148 will be added in place of CIS 110 and is in alignment with the standards required by accreditation. • The diploma was created to attract more students to the program but was not covered by Financial Aid so students still opted for the Associates degree.
PROPOSED CHANGE	EXPLANATION
DENTAL ASSISTING	
<p>25. Dental Assisting (D45240)</p> <ul style="list-style-type: none"> • Remove ACA 122: College Student Success (0-2-1) <p>Fall 2025 Implementation date</p>	<p><i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i></p> <ul style="list-style-type: none"> • The College Student Success isn't a relevant course for the Dental Assisting students to take. • The course is not necessary for success in the program. • Guided pathways alignment.
PROPOSED CHANGE	EXPLANATION
BIOTECHNOLOGY	
<p>26. Biotechnology CCP Pathway</p> <ul style="list-style-type: none"> • Add BIO 112: General Biology I (3-3-4) <p>Spring 2025 Implementation date</p>	<p><i>Enhance resources and programming to help students transition successfully from ACC to the workplace and four-year institutions:</i></p> <ul style="list-style-type: none"> • BIO 112 provides additional biology background to aid in CCP student success in Biotechnology. .
PROPOSED CHANGE	EXPLANATION
EMERGENCY MEDICAL SCIENCE	
<p>27. Emergency Medical Science AAS (A45340)</p>	<p><i>Enhance resources and programming to help students transition successfully from</i></p>



Alamance Community College Board of Trustees SEI Filing & Ethics Education

Report of SEI Filing & Ethics Education						
Full Name	Appointment Start Date	Appointment End Date	Last SEI Received Date	Last Education Received Date	Next Education Due Date	
Anthony Foriest	09/25/2017	06/30/2025	02/01/2024	03/15/2024	03/15/2026	
Steven Carter	07/01/2021	06/30/2025	01/16/2024	09/13/2024	09/13/2026	
Sylvia Munoz	07/20/2022	06/30/2026	04/07/2024	07/25/2024	07/25/2026	
James Butler	07/01/2024	06/30/2028	02/13/2024	08/26/2024	08/26/2026	
Roslyn Crisp	07/01/2013	06/30/2025	02/27/2024	03/13/2023	03/13/2025	
Ken Walker	07/03/2023	06/30/2027	01/15/2024	09/01/2023	09/01/2025	
Blake Williams	07/01/2015	06/30/2027	01/15/2024	09/01/2023	09/01/2025	
William Gomory	07/01/2012	06/30/2028	01/12/2024	03/15/2024	03/15/2026	
Charles Scott	07/01/2018	06/30/2026	02/05/2024	05/04/2023	05/04/2025	
Powell Glidewell	08/29/2019	06/30/2027	01/15/2024	08/15/2024	08/15/2026	
Ana Fleeman(EL)				07/24/2024	07/24/2026	
Julie Emmons	07/01/2024	06/30/2028	04/04/2024	08/22/2024	08/22/2026	

FY 23-24 & FY 24-25 To-Date Grants

	ACC Department	Funder	Grantor Contribution/Award Amount	Duration of Grant	Period of Performance
2024-2025					
Veterinary Medical Technician Program High-Cost	Agriculture	NCCCS	\$500,000	2 years	July 1, 2024 - June 30, 2026
EMS High-Cost Expansion	EMS	NCCCS	\$400,000	2 years	July 1, 2024 - June 30, 2026
Growing Greater Agricultural Skills	Agriculture	NC Tobacco Trust Fund Commission	\$160,678	20 months	November 1, 2024 - June 30, 2026
IET (Integrated Education Training) Grant	Workforce Dev		\$100,000		
Impact Alamance Progress & Enhancement / Dillingham Student Support Center	Continuing Ed	Impact Alamance	\$40,000	2 years	July 1, 2024 - June 30, 2026
Digital Navigator Grant Project	Continuing Ed	NCCCS	\$35,000	15 months	July 1, 2024 - October 30, 2025
Public Safety Portable Radios	Public Safety Training	Firehouse Subs Public Safety Foundation	\$28,917		

FY 23-24 & FY 24-25 To-Date Grants

	ACC Department	Funder	Grantor Contribution/Award Amount	Duration of Grant	Period of Performance
United Way Grant	Workforce Dev	United Way	\$15,000		
Next NC FAFSA Grant	Student Success	John M. Belk Endowment	\$5,000	2 months	June 7 - August 2, 2024
Growing Our Communities Grant	Agriculture	AgSouth Farm Credit	\$4,450	1 year	January 1, 2025 - December 31, 2025
National Voter Registration Day Community College Grant	Student Success	Nonprofit VOTE	\$1,875	2 months	August 19 - October 1, 2024
Total to Date			\$1,290,920		
2023-2024					
IDD Training Grant	Workforce Dev	NCCCS	\$194,000		

FY 23-24 & FY 24-25 To-Date Grants

	ACC Department	Funder	Grantor Contribution/Award Amount	Duration of Grant	Period of Performance
Public Safety Training Center Firing Range	Public Safety Training	THUD Senate Appropriations	\$5,726,000		
Public Safety Training Center Building	Public Safety Training	NC Legislature Appropriation	\$5,500,000		
Veterinary Medical Technician program	Agriculture	Golden LEAF	\$1,000,000	27 Months	Feb 1, 2024 - April 30, 2026
Dillingham Center (MCC but one year)	Continuing Ed	NC Legislature Appropriation	\$500,000	1 year	
Practical Nursing High-Cost Workforce Start-Up Fund Program	Nursing	NCCCS	\$500,000	2 years	Nov 20, 2023 - June 30, 2025
ACC Welding Filtration and Ventilation System	Facilities	Charles A Cannon Charitable Trusts	\$280,000	1 year	April 1, 2024 - March 31, 2025
Addressing the Healthcare Workforce Crises: Starting a Practical Nursing Program at ACC	Nursing	Golden LEAF	\$200,000	16 months	June 1, 2023 - Sept 30, 2024

FY 23-24 & FY 24-25 To-Date Grants

	ACC Department	Funder	Grantor Contribution/Award Amount	Duration of Grant	Period of Performance
Alamance Juvenile Opportunity Bridge (AJOB)	Applied Engineering	Governor's Crime Commission (DOJ)	\$168,101	2 years	Jan 1, 2024 - Dec 31, 2025
Cybersecurity - State and Local Cybersecurity Grant Program (SLCGP) - Addressing Critical Cyber Risks	Information Services	NCDPS/EM (FEMA)	\$100,000	3 years	Dec 1, 2022 - Febr 28, 2026
EV Charging Zero Emission Vehicle Infrastructure Program	Facilities	NCDAQ/NCDEQ	\$79,104		
Construction Bootcamps	Workforce Dev	CAGC Foundation	\$25,500	1 year	Dec. 1, 2023 - Dec. 31, 2024
LSTA - Creating the Contemporary Learning Community	Learning Resource Center	LSTA (Library Services and Technology Act)	\$22,183	1 year	July 1, 2023 - June 30, 2024
Public Safety - Radios	Public Safety	Governor's Crime Commission (DOJ)	\$13,800	1 year	Oct 1, 2023 - Sept 30, 2024
Alamance Juvenile Opportunity Bridge (AJOB)	Applied Engineering	Roots & Wings (JCPC)	\$12,640	6 months	July 1, 2023 - Dec 31, 2023

FY 23-24 & FY 24-25 To-Date Grants

	ACC Department	Funder	Grantor Contribution/Award Amount	Duration of Grant	Period of Performance
Carolina Access 100 - Our State Our Work (OSOW)	Apprenticeships	UNC Chancellor's Office and Blue Cross/Blue Shield of NC	\$10,000	1.5 years	July 1, 2022 - Dec 30, 2023
NC AgVentures	Agriculture	NCSU/NC Tobacco Trust Fund Commission	\$6,799	9 months	May 1, 2023 - January 31, 2024
Next NC FAFSA Grant	Student Success	John M. Belk Endowment	\$5,000	2 months	June 7 - August 2, 2024
Carolina Access 100 - Our State Our Work (OSOW)	Apprenticeships	UNC Chancellor's Office and Blue Cross/Blue Shield of NC	\$5,000	1.5 years	July 1, 2022 - Dec 30, 2023
Suicide Prevention - QPR	Institutional Effectiveness	NCCCS	no-cost training	1 year	July 1, 2022 - June 30, 2024
Total			\$14,348,127		
2022-2023					
Build Back Better - Triangle, BioBetter	Biotech and Continuing Education	US Economic Development Administration (EDA)	\$2,507,601	3 years	Nov 1, 2022 - Oct 31, 2025

FY 23-24 & FY 24-25 To-Date Grants

	ACC Department	Funder	Grantor Contribution/Award Amount	Duration of Grant	Period of Performance
American Cutting Edge (ACE)	Machining	Department of Defense	\$398,425	3 years	Nov 1, 2022 - Sept 30, 2025
Steps4Growth - Good Jobs Challenge	HVAC	Department of Commerce	\$200,000	3 years	Sept 2022 - Aug 1, 2026
IS Server Room HVAC	Information Services	Charles A Cannon Charitable Trusts	\$177,922	1 year	Dec 19, 2022 - Mar 31, 2024
Expanding Economic Impact - Dental Assisting Location at UNC-Ch	Dental	NC Community College System	\$93,908	1 year	July 1, 2022 - July 30, 2023
Juvenile Diversion Grant (AJOB)	Applied Engineering	Impact Alamance	\$53,000	1 year	Sept 2022 - Dec 31, 2023
Governor's GEER Funds - Suicide Prevention (QPR)	Student Services & SACSCOC Quality Enhancement Plan	NC Community College System	\$12,500	2 years	July 1, 2022 - June 30, 2024
Build Back Better - Triangle, BioWork Pre Apprenticeship Program	Apprenticeship/Con Ed/Biotechnology	US Economic Development Administration (EDA)	\$8,700	3 years	Nov 1, 2022 - Oct 31, 2025
Total			\$3,452,056		



Board of Trustees
Regular Meeting Schedule
2024-2025
Revised 11-11-24

Regular meetings are held at 6:00 p.m. in the Wallace W. Gee Building Boardroom, Room G-222, at Alamance Community College's Carrington-Scott Campus, 1247 Jimmie Kerr Road, Graham, NC 27253, unless otherwise noted. They occur on the second Monday of each month, except in July and December or as otherwise noted.

Date	Time	Location
July 2024 - No regular meeting scheduled.		
August 12, 2024	6:00 p.m.	Alamance Community College / 1247 Jimmie Kerr Road Wallace W. Gee Building, Room G-222 Graham, NC 27253
September 9, 2024	6:00 p.m.	Alamance Community College / 1247 Jimmie Kerr Road Wallace W. Gee Building, Room G-222 Graham, NC 27253
October 14, 2024	6:00 p.m.	Dillingham Center / 1304 Plaza Drive / Room 120 Burlington, NC 27215
November 11, 2024	6:00 p.m.	Alamance Community College / 1247 Jimmie Kerr Road Biotechnology Center of Excellence, Room C108 Graham, NC 27253
December 2024 - No regular meeting scheduled.		
January 13, 2025	6:00 p.m.	Alamance Community College / 1247 Jimmie Kerr Road Wallace W. Gee Building, Room G-222 Graham, NC 27253
February 13, 2025	6:00 p.m.	Alamance Community College / 1247 Jimmie Kerr Road Wallace W. Gee Building, Room G-222 Graham, NC 27253
March 10, 2025	6:00 p.m.	Alamance Community College / 1247 Jimmie Kerr Road Wallace W. Gee Building, Room G-222 Graham, NC 27253
April 4, 2025	11:30 a.m.	Alamance Country Club / 3007 N Fairway Drive Burlington, NC 27215
May 12, 2025	6:00 p.m.	Alamance Community College / 1247 Jimmie Kerr Road Wallace W. Gee Building, Room G-222 Graham, NC 27253
June 9, 2025	6:00 p.m.	Alamance Community College / 1247 Jimmie Kerr Road Wallace W. Gee Building, Room G-222 Graham, NC 27253